



N. L. Dalmia®
Institute of Management Studies and Research
(A School of Excellence of N. L. Dalmia Educational Society)

Date: 07/05/2020

CIRCULAR

All the concerned IQAC members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 13th May, 2020 at 10:30 am on Zoom platform.

Proposed Agenda:

1. Implementation of Online platform using Zoom for teaching learning and administrative activities.
2. Implementation of Computer based examination.
3. Events/ activities for A.Y.2020-21

Dr. Amit Srivastava

IQAC Coordinator





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Minutes of Internal Quality Assurance Cell (IQAC)

Date: 13th May, 2020

Time: 10:30 am

Venue: On Zoom platform

Agenda:

1. Implementation of Online platform using Zoom for teaching learning and administrative activities.
2. Implementation of Computer based examination.
3. Events/ activities for A.Y.2020-21

| Sr. No. | Category | Name of the Participant | Present/ Absent |
|----------------|----------------------------------|--------------------------------|------------------------|
| 1 | Chairperson | Prof. Seema Saini | Present |
| 2 | IQAC Co-ordinator | Dr. Amit Shrivastava | Present |
| 3 | Management Representative | Mr. B. K. Terapanthi | Present |
| 4 | Teachers to represent all levels | Dr. Jyoti Nair | Present |
| | | Dr. Mangesh Kasbekar | Present |
| 5 | Administrative Officers | Mr. Vikram Somani | Present |
| | | Mr. Anil Sawant | Present |
| | | Ms. Sujata D'Souza | Present |
| | | Ms. Kaushal Faldu | Present |
| 6 | Alumnus | Mr. Gaurav Jain | Present |
| 7 | Local Representative | Dr. M. A. Khan | Present |

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|---|-------------------------|----------------------|---------|
| 8 | Employer/ Industrialist | Mr. Arun Thukral | Absent |
| | | Mr. Raja Chakrabarty | Absent |
| 9 | Student Representative | Mr. Gaurav Arjun | Present |
| | | Mr. Tejas Raul | Present |

The major points discussed during the IQAC Meeting were as follows:

Implementation of Online platform using Zoom for teaching learning and administrative activities.

Licenses were taken for Microsoft office 365, Zoom platform for delivering online lectures. Each faculty is given Zoom id to conduct online lectures. Training sessions are conducted for faculty members to conduct lectures using online platforms.

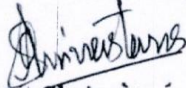
Implementation of Computer based examination.

Examinations are conducted on ERP platform. The ERP system is customized as per the Institutes requirements.

Events/ activities for A.Y.2020-21

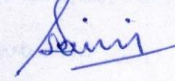
The Chairperson of the IQAC Committee mentioned, due to pandemic, the uncertainty of the situation to get to normal, the events for A.Y.2020-21 should not be cancelled but it be conducted on the zoom platform.

Minutes Prepared by:


Dr. Amit Shrivastava
IQAC Coordinator



Approved by:


Prof. Seema Saini
CEO
N. L. Dalmia Educational Society