

SUPPORTING DOCUMENTS

CRITERION 2

2.5.3. IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BY



N. L. Dalmia[®]

Institute of Management Studies and Research

(A School of Excellence of N. L. Dalmia Educational Society)

N. L. DALMIA INSTITUTE OF
MANAGEMENT STUDIES AND RESEARCH

FOR

NAAC ACCREDITATION SECOND CYCLE 2022



Supporting Documents

2.5.3. IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

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5	Rubrics for Internal Evaluation



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Examination Policy



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1. Examination Policy

The conduct of examination and declaration of results, is one of the important activities of the Management Institute. The Examination Department is the backbone of the examination system. It is of paramount importance that the examinations are conducted with precision, fairness and objectivity. In order to achieve this, all rules and procedures relating to the examinations should be so well delineated as to leave nothing to chance and assumption. The examination Department of N. L. Dalmia Institute of Management Studies and Research is a confidential department with the responsibility to facilitate conduction of examination both internal and end-term, evaluation, display of results and maintenance of students records for all courses. The Examination process is automated by examination software. The examination Department has surveillance system for security.

1.1 Examinations

The broad components of evaluation for any course/subject may be as follows. The total marks for each course with maximum that can be assigned for each component will be as per specific requirements of the course.

- Class-participation/ Individual presentation in class
- Quizzes/ Class test/ Surprise test/ Assignments (announced/unannounced)
- Individual assignment/ Group assignments/ Presentations/ Decision sheets
- Case Discussion/ Case Presentation/ Decision sheets/ Project reports
- Research Paper Presentations /Viva
- End-term examination
- Any other institute specific component

It is advisable for every course to have at least 3-4 evaluation components. End-Term examination is a compulsory component. The mode of the End-Term Examination will depend on course learning objective.

1.2 Duration of Examination

- 1.2.1 Minimum duration of End-Term Examinations: 1.30 hrs
- 1.2.2 Examination duration can also be more than the above specified time to 2 hours and 3 hours respectively
- 1.2.3 The internal evaluation marks once shared with the students and finalized cannot be changed subsequently.
- 1.2.4 For all the programs, the weightage for each component will be specified by the Faculty and will form an integral part of the session plan (as per specific requirement of the course).



- 1.2.5 The Faculty has flexibility to formulate and implement evaluation system with weightages specified in session plan. While approving the courses, the HoD/Area - in-charge and the Dean/Director will ensure that the evaluation components and weightage points assigned to each component are fair.
- 1.2.6 For grading purpose, the weightage mentioned by the faculty in the session plan will be applied for each component of evaluation irrespective of the marks assigned to the said component for the examination.
- 1.2.7 The End-Term examination for the students will be held at the end of every Trimester.
- 1.2.8 The Trimester-I & IV examination will be held in the September/November
- 1.2.9 Trimester II&V Examination will be held in December /January
- 1.2.10 The Trimester III&VI will be held in March/April .

1.3 Assessment/ Evaluation of Students Performance

1.3.1 Grading of Performance

What is grading? Grading in the educational context is a method of reporting the result of student's performance subsequent to his evaluation. It involves a set of alphabets which are clearly defined and designated and uniformly understood by all the stake holders. In every Course, based on the combined performance in all assessments, in a particular Trimester as per the curriculum/syllabus, the student is awarded a letter grade. These letter grades not only indicate a qualitative assessment of the learner's performance but also carry a quantitative (numeric) equivalent called the Grade Point.

Range of percentage of Marks	Letter Grade	Grade Point	Performance	SCPA/ CGPA Range
80 and above	O	10	Outstanding	9.51-70
75-79.99	A+	9	Excellent	8.51-9.50
70-74.99	A	8	Very Good	7.51-8.50
65-69.99	B+	7	Good	6.51-7.50
60-64.99	B	6	Fair	5.51-6.50
55-59.99	C	5	Average	4.51-5.50
50-54.99	P	4	Pass	4.0-4.50
Below 50	F	0	Fail	<4
Absent	AB	0	Fail	

1.3.2 TGPA/CGPA Calculation

Trimester Grade Point Average (TGPA) The performance of a student in a Trimester is indicated by a number called Trimester Grade Point Average (TGPA) The TGPA is the weighted average of the grade points obtained in all the subjects by the student during the Trimester.

For example, if a student passes five courses (Theory/Projects etc.) in a



Trimester with credits C1, C2, C3, C4 and C5 and student grade points in these courses are G1, G2, G3, G4 and G5 respectively, then learners TGPA is equal to:

$$\text{TGPA} = \frac{C1G1 + C2G2 + C3G3 + C4G4 + C5G5}{C1 + C2 + C3 + C4 + C5}$$

The TG PA is calculated to two decimal places.

1.4 Cumulative Grade Point Average (CGPA)

An up to date assessment of the overall performance of a student since the time she/he entered the Institute is obtained by calculating a number called the Cumulative Grade Point Average (CG PA), in a manner similar to the calculation of TGPA. The CGPA therefore considers all the courses mentioned in the curriculum, towards the minimum requirement of the degree student have enrolled for. The CGPA is calculated at the end of last Trimester to two decimal places and is indicated in Trimester grade rep.orts cards. The CGPA will reflect the failed status in case of F grade (s), till the course (s) is / are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination (s) the CGPA will only reflect the new grade and not the fail grades earned earlier. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the Trimester of a program, i.e. $\text{CGPA} = \frac{\sum (C_i \times T_i)}{\sum C_i}$ Where T_i is the TGPA of the i th Trimester and C_i is the total number Trimesters. The TGPA and CGPA shall be rounded off to 2 decimal points and reported in the report card.

1.5 Heads of Passing

Internal Assessment and end- term examination are separate heads for passing. e.g. 50 marks (IA) and 50 marks for End-Term examination. Passing standard will be 50% in each individually, i.e. 25 marks in (IA) and 25 marks in end term examination.

1.6 Promotion of Student and Award of Grades

- 1.6.1 A Student will be declared PASS and be eligible for Grade in PGDM course, only if a student secures at least 50% marks separately in each head of passing as mentioned above.
- 1.6.2 Report Card will contain only Grades and no numerical marks.
- 1.6.3 At the end of each Trimester the Grade Card which states the performance of the student in that Trimester, is prepared and issued to the student.
- 1.6.4 The Grade Card will contain the courses undertaken by the student, credits of each course, Grade obtained by the student and TGPA/CGPA.

1.7 Carry Forward of Marks

In case of a student who does not fulfil criteria of passing and fails in the Internal Assessment and/or end Trimester Examination in one or more courses:

- 1.7.1 A student who passes in the Internal Assessment but Fails in the End-Term



Examination of the course shall repeat with the next End-Term examination.

- 1.7.2 However, his/her marks of the internal Assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- 1.7.3 The grade-sheet will be issued only after the student clears the respective term. A student who PASSES in the term-end examination but Fails in the Internal Assessment of the course shall reappear for the Internal Assessment of that course. However, his/her marks of the End-Term examination shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

1.8 Verification/Revaluation of answer book

- 1.8.1 Verification/Revaluation will apply only to the theory papers of the End-Term examination and will not apply to internal evaluation.
- 1.8.2 All the students will get the course-wise marks obtained by them in the Internal Evaluation, and End-Term examination on the date of result declaration.
- 1.8.3 In case a student is not satisfied with the marks awarded to him/her in the theory paper in any course of the End-Term examination. She/he may approach the Examination Department along with a signed application in prescribed format with a fee of 750/- per subject within **7 (seven) working days** from the date of result declaration.
- 1.8.4 Application for Verification/Revaluation after the stipulated due date shall not be entertained or accepted for any reason whatsoever.
- 1.8.5 Application received from student for verification/revaluation shall be placed before an examiner (who teaches same subject in other divisions) other than the subject teacher for Verification/ Revaluation.
- 1.8.6 The marks awarded by such examiner/s in revaluation shall be final and binding on the student and the original examiner.
- 1.8.7 The change of marks if any, shall be communicated to the student and a revised Grade Sheet shall be issued to him/her only on surrendering the original Grade Sheet to the examination office.
- 1.8.8 The whole process of Verification/Revaluation shall be completed within 10 working days from the date of receipt of application.

1.9 Supplementary examination of Internal and End-Term examination

- 1.9.1 Supplementary examination for internal assessment shall be completed, as per the schedule planned by the Institute.
- 1.9.2 The supplementary exam for End-Term examination is conducted along with the End-Term examination in the next Trimester.
- 1.9.3 Hence the final mark-sheet will also be issued to students only at the end of next Trimester with a mention of the academic session. (to specify that student could not clear all the papers in one attempt)
- 1.9.4 The student appearing for supplementary examination need to pay



applicable fee of Rs.3000 per subject towards repeat examination fees.

- 1.9.5 A student who is supposed to reappear for internal assessment will be evaluated again by the respective faculty. The student is responsible to ensure that their internal re-exam is completed before the End-Term examination.

1.10 Rules for Standard of passing and allowed to Keep Terms

- 1.10.1 From Trimester -I to Trimester II & From Trimester -II to Trimester III Eligible for admission to Trimester II & Trimester III irrespective of the number of failed subject/s In the Trimester -I & Trimester II
- 1.10.2 From Trimester III to Trimester IV Eligible for admission to Trimester IV if total number of failed subject/s do not exceed Three (3) in Trimester -I & II & III taken together.
- 1.10.3 From Trimester -III to Trimester IV & From Trimester -IV to Trimester V Eligible for admission to Trimester IV & Trimester V irrespective of the number of failed subject/s In the Trimester -III & Trimester IV
- 1.10.4 Trimester -VI failed students will repeat exam in the next Trimester.

1.11 Discipline in the Examination Hall

- 1.11.1 Students must know their Roll Number
- 1.11.2 Students who are eligible to write the End-Term examination/re-examination should be present in the Examination Hall at least 30 minutes before the scheduled time of the commencement of the examination.
- 1.11.3 All the students, who arrive in the examination hall 15 minutes after the scheduled time of the commencement, will not be permitted to appear for that examination.
- 1.11.4 In the exceptional circumstances, the student will necessarily have to get the approval of the examination-in-charge in order to appear at the examination based on the written application citing the reason thereof.
- 1.11.5 Such a student who has reported late will not be eligible for benefit of extra time due to late arrival as well as the loss of time in getting approval from the examination-in-charge in such a case.
- 1.11.6 Even in case of exceptional circumstances, the students are not permitted to enter the examination hall more than half an hour after the commencement of the examination.
- 1.11.7 Students are not permitted to leave the examination hall until one hour after the start of the exam or during the last ten minutes of the session.
- 1.11.8 Students should ensure that all their bags and other personal belongings are deposited in the designated area usually near the Supervisor's table, at their own risk.
- 1.11.9 NLDIMSR will not be responsible for the safety and security of the same.
- 1.11.10 A student, who fails to attend an examination at the time and place published in the timetable, will have an 'Absent' remark in the grade



sheet.

- 1.11.11 Opportunity for re-supplementary examination will be given according to the rules and regulations as supplementary examination.
- 1.11.12 Students should occupy their correct seats as per the seating plan displayed and write appropriate details in the space provided for the purpose on the answer-book.
- 1.11.13 Students are required to have their Identity Cards issued by NLDIMSR and they must produce these for verification by the examination invigilator/exam coordinator/examination-in-charge during the examination.
- 1.11.14 Students not having the said identity card with them during the examination shall be denied permission to appear for the examination.
- 1.11.15 Every student present must sign against his / her Student number on the attendance sheet provided by the exam Supervisor.
- 1.11.16 Students should specifically go through the instructions given on the top of the question paper and on the front page of the answer book. They are of utmost importance.
- 1.11.17 On the front page of the answer book, the students should write only the name of the program, specialization, date, roll no. if any, Trimester details and course / subject for which examination is being held, number of supplementary sheets attached to the main answer book.
- 1.11.18 Any extra writing on the front page or anywhere in the answer book will be treated as act of unfair means and will be dealt as per rules.

1.12 Rules regarding the Examination Hall

- 1.12.1 If a student has any query as regards contents of the question paper, he should bring the same to the notice of the examination hall supervisor without disturbing others in the examination hall.
- 1.12.2 Students are forbidden to
- 1.12.3
 - (i) bring any books, notes, scribbling papers, paggers, mobile phones, laptop or any other similar devices/things unless specifically permitted.
 - (ii) Any such material found in possession of the student will be confiscated
 - (iii) smoking in the examination hall,
 - (iv) Bring eatables/ drinks in the examination hall
 - (v) Speak or communicate in any manner to any other student, while the examination is in progress,
 - (vi) Take with them any answer-book, written or blank, while leaving the examination hall.
- 1.12.4 Such acts amount to adoption of unfair means by the student/s concerned and strict action will be taken against them as per the institute's policy.
- 1.12.5 The supervisors/ authorized persons are authorized to frisk the students.
- 1.12.6 Any method to bribe the examiner/s by attaching currency notes or letters or making an appeal inside the answer book or by any other means of communication is strictly prohibited and will result in serious action being taken as per the institute's policy.



- 1.12.7 The answer books of the End-term examinations are coded before the evaluation and therefore, students should not write his/her name, Roll No., Student No. etc. anywhere in the answer-book and / or reveal his / her identity in any form in the answers written by him / her or anywhere in the answer book.
- 1.12.8 Writing these details or putting signature amounts to revelation of identity.
- 1.12.9 Use of religious invocation or any writing that is not relevant to the answers anywhere in the answer- books will be treated as attempt to reveal identity, and will be treated as an act of adoption of unfair means.
- 1.12.10 While underlining of answers for focusing attention is permitted, use of varied inks, except for illustrations and figures must be avoided. D
- 1.12.11 DO NOT use any symbol like encircling the question or using colour arrows for 'P.T.O'.
- 1.12.12 These will all be considered as attempts to readily identify the specific answer-book.
- 1.12.13 Student should neither tear any sheet/s from the answer-book provided nor shall attach unauthorized additional sheets to the same.
- 1.12.14 Students should not write anything on the question-paper.
- 1.12.15 Exchange of stationery, writing material, mathematical instruments, question paper etc. is strictly prohibited.
- 1.12.16 The student should not leave the examination hall on any account, without surrendering his/her answer book.
- 1.12.17 A student who disobeys any instructions issued by the Invigilator's / Exam Room Supervisor or who is guilty of rude or disobedient behaviour is liable for disciplinary action to be taken against him / her by the Institute.
- 1.12.18 Students suspected to be guilty of any of the aforesaid acts will be allowed to write their examination only after giving an undertaking in writing that the decision of the Institute in respect of the reported act of unfair means will be binding on them.
- 1.12.19 Candidate exhibiting insolent/violent behaviour with the Invigilator and other examination staff or other examinees.
- 1.12.20 Unruly behaviour in or near the examination hall.
- 1.12.21 Acts of threats, violence, creating disturbance inside/outside the examination hall, preventing other candidates from entering the hall, misbehaviour with the supervising staff etc
- 1.12.22 Bringing dangerous weapons/articles into the examination room on any pretext. Any acts by candidates that hinder the discharge of duty by staff on examination duty or the smooth conduct of the examination.
- 1.12.23 Talking with neighbours, showing signs or signals to others in the hall/lobby.
- 1.12.24 Writing the examination even after the final warning despite several calls to stop writing
- 1.12.25 Causing damage to the belongings of examiners, as an act of vengeance.
- 1.12.26 Arranging outside persons to terrorize the examination staff.
- 1.12.27 Causing damage to examination material/records.



- 1.12.28 Assaulting physically or attempting to attack any examination staff while being caught/booked for any malpractice.
- 1.12.29 Writing filthy/indecent/vulgar words or sketching obscene figures etc. In the answer booklet or black board or walls or furniture at the examination room.
- 1.12.30 Possession of printed/photocopy-manuscripts pertaining/not pertaining to the day's examination, or in the form of book, pages of a book or loose sheets, or any other matter not permissible to be brought into the Examination hall.
- 1.12.31 Possession of tables, hand books, code books etc. Which are not permitted for the day's examination
- 1.12.32 Possession of programmable calculators, Mobile phones, smart watches/Bluetooth or Wi-Fi enabled devices, Digital memory pad etc. With/without matters related to the day's examination stored in them.
- 1.12.33 Possessing any other prohibited material that may be of help in writing answers or facilitate copying in the examination hall.
- 1.12.34 Writing any matter, formula, definitions, sketches any part of the candidate's body, dress, handkerchief, instrument, box, calculator cover, wall, table, drawing board, question paper hall tickets etc. which may have relevance to the syllabus of the examination paper concerned.
- 1.12.35 Exchanging of question papers, scales, calculators, instrument box etc. with any formula, answer, sketches, and hints related to the day's examination written on them with neighbouring candidates.
- 1.12.36 Showing the answer booklet question to the neighbour or allowing them to copy.
- 1.12.37 Giving/Receiving the main answer booklet or other information carrying material to/from neighbour for copy. Copying from any printed or hand written material or answer booklet of another candidate.
- 1.12.38 Writing to any appeal to the examiner offering money or any irrelevant matter in the answer script, insertion of currency notes in answer script and giving contact address, telephone numbers etc.
- 1.12.39 Communicating or attempting to communicate with the staff of the institute or any person connected with the conduct of examination or with any paper-setter, with the object of finding out the name and address of the paper setter or finding out the question.
- 1.12.40 Making any request or representation or offers, any threat or inducement to Supervisor or/and any other official of the College in the Examination Hall or to the Examiner in the answer scripts.
- 1.12.41 Helping another candidate in answering any question orally or by transmission of material or information.
- 1.12.42 Giving or receiving assistance in answering the question papers to or from other candidates/person in the examination hall or outside during the examination hours.

1.13 Guidelines for Appointment of Scribe for the physically challenged

- 1.13.1 A student who may have a permanent or temporary physical disability



- may apply to NLDIMSR for appointing a scribe for the examinations.
- 1.13.2 The student should submit an application for the purpose along-with 'medical certificate' from 'Registered Medical Practitioner' to that effect with rubber stamp of the Registered Medical Practitioner on the certificate well in advance.
 - 1.13.3 The scribe/ writer should be arranged by the student himself/herself well in advance i.e.at least one week before the examination and inform to the examination department of the Institute.
 - 1.13.4 The scribe should be one grade junior in academic qualification than the student if from the same stream.
 - 1.13.5 The said student will sit in a separate room under supervision.
 - 1.13.6 Since the student will be helped by a scribe, extra time of 10 minutes per hour will be allowed to such students e.g. for the examination of two hours, 20 minutes extra time will be allowed.
 - 1.13.7 The Examination in Charge will have powers to resolve issues, if any, in this regard. She/he will be authorized to make/ accept any last-minute changes of scribe under exigencies.

1.14 Facilities relating to examinations for the students having Learning Disability (Dyslexia, Dysgraphia and Dyscalculia) for the examinations

- 1.14.1 At the time of all written examinations, all L.D. students would be given permission to use a writer. In such a case, the student concerned should submit application in writing along with all the necessary documents well before the commencement of the first examination.
- 1.14.2 Such students would get 25% additional time for writing the examination.
- 1.14.3 These students would be given concession for not attempting the questions of drawing figures, maps, Draft, etc. where necessary in the written exams
- 1.14.4 Concession will be given for spelling mistakes or mathematical calculation.
- 1.14.5 Candidate failing in one or more subjects will be given grace marks up to 3 percent on the total marks of the subjects in which he/she has appeared. These marks will be given by way of distribution for one subject or more subjects.
- 1.14.6 In case of L.D students the medical certificate of only Government Authorized Agencies would be accepted.
- 1.14.7 The said medical certificate must be produced at the beginning of the academic year to the admission department.

1.15 Rules for Unfair means by the candidates during the Institute examination

If during the course of an examination, any candidate is found resorting to any of the following acts:

- He/she shall be deemed to have adopted unfair means during the examination.



- The adoption of unfair means by the candidates during the examinations is treated seriously and appropriate penalties are imposed as per the institute's policy as listed below.

The broad categories of Unfair Means resorted to by the students of the Institute the quantum of Punishment for each category thereof: -

Sr. No.	Nature of Unfair Means adopted	Quantum of punishment
1.	Possession of any copying Material	Cancellation of the examination for the subject which student was found with copying material in his/ her possession.
2.	Actual copying from the material in possession	Cancellation of the examination for the subject which student was found with copying material in his/ her possession.
3.	Possession of another student's answer book or supplementary sheet	Cancellation of the examination for both the students which the students are found to be involved
4.	Possession of another student's answer book or supplementary sheet and Actual evidence copying from	Cancellation of the examination for both the students which the students are found to be involved
5.	Mutual/ Mass copying	Cancellation of the examination for all the students who are found to be involved
6.	Smuggling in or smuggling out of answer books as copying material	Exclusion of the student from concerned End-term examination for all the subjects
7.	Smuggling in of answer books based on the question paper set at the examination	Exclusion of the student from concerned End-term examination for all the subjects
8.	Smuggling in written answer book as copying material and forging the signature of supervisor	Exclusion of the student from concerned term-examination for all the subjects
9.	Attempt to forge the signature of the supervisor on the answer book or supplementary sheet	Student concerned to be rusticated from Institute
10.	Interfering with or counterfeiting of Institute seal or answer books or office stationery used in the examination with the intention of misleading the authorities	Student concerned to be rusticated from Institute
11.	Answer book or supplementary sheet written outside the examination hall or any other insertion in the answer book	Exclusion of the student from concerned End-term examination for all the subjects
12.	Insertion of currency notes/ bribing or attempt to bribe any of the person connected with the conduct of the examination	Exclusion of the student from concerned End-term examination for all the subjects
13.	Using obscene language/ violent threats inside the examination hall by a student at the Institute examination to room supervisor/ any other authority	Student concerned to be rusticated from Institute
14.	Impersonation for a student or impersonation by a student in Institute or other examinations	Student concerned to be rusticated from Institute



15.	Revealing the identity in any form (Name, Roll No, G.R. No., religious invocation etc. in the main answer book and/ or supplementary sheet)	Exclusion of the student from concerned term-examination for the subject
16.	Found something written on the body or on the clothes while in the examination	Exclusion of the student from concerned End-term examination for the subject
17.	Making an appeal to the examiner/ any person connected with the conduct of examination by using any mode of communication	Exclusion of the student from concerned End-term examination for the subject

- If on previous occasion, a disciplinary action was taken against a Student for malpractice used at examination and he/she is caught again for malpractices used at the examinations, in this event he/she shall be dealt with severely.
- Enhanced punishment can be imposed on such students. This enhanced punishment may extend to rustication of the student from the program

1.16 Final Project Report Examination

Student involved in malpractices at Final Project Report examinations including act of plagiarism, shall be dealt with as per the punishment provided for the theory examination.

The Competent Authority, in addition to the above-mentioned punishments,

- May ask the student to redo the entire project.
- The topic may be changed for redoing the project
- The student may be punished by giving two projects
- The student may be debarred from the placement process
- Result will not be declared as the marks are pending for the final project

1.17 Examination related Grievance Redressal Mechanism

(Providing Photo copies to the candidates and Revaluation)

- 1.17.1 The Grievance Redressal Mechanism as regards evaluation of answer books and timelines to be followed for the same would be as under:
- 1.17.2 The Grievance Redressal Mechanism will apply only to the 'End-term Examinations' of the Institute.
- 1.17.3 The above mechanism will not apply to oral examinations/ viva/ projects/MCQ's in online exams/assignments/ presentation/field work etc.
- 1.17.4 The application for Redressal of Grievance can be made only through the form with the examination department
- 1.17.5 The submission of the Redressal of Grievance should be submitted within 3 days of result declaration.

1.18 Under the Grievance Redressal mechanism, a student can apply for

1.18.1 Verification of Answer book:

Under this process, on application of the student, the Institute ensures that

- All the answers in the respective answer book are evaluated,
- Marks have been allocated to each answer and carried forward to the first page of the answer book properly



- c. Totalling of the marks on the first page of the answer book has been carried out correctly.

OR

1.18.2 Re-evaluation of the Answer book:

Under this process directly apply for the re-evaluation of his/her answer book/s. After the result declaration, if a student is not satisfied with the marks awarded to him/her in the Term-end Examination/s, in any course, s/he may apply for the Grievance Redressal within the prescribed number of days as per the example mentioned in the table below:

Activity under Grievance Redressal Mechanism	Time Limit
Application for Re-valuation of the answer book/s	Within 7 days from the date of result declaration including holidays

- 4.18.2.1 No application, received after the prescribed number of days as mentioned in the table above, shall be entertained for any reason whatsoever.
- 4.18.2.2 Any deviation from the above procedure by the student in any form shall be construed as an unfair act making him/ her liable for appropriate punishment by the Institute.
- 4.18.2.3 The decision of the Institute shall be final in this regard.
- 4.18.2.4 The application will be deemed to be complete only after payment of requisite fee.
- 4.18.2.5 The application received from the student for re-evaluation shall be placed before another examiner for re- evaluation.
- 4.18.2.6 After following the process of re-evaluation under the Grievance Redressal, effect will be given to change in original marks on re-evaluation, if any, as under:
- 4.18.2.7 If the marks of re-evaluation increase or decrease by more than 20% A second revaluation of the said answer books shall be done by the examiner from the panel of examiners for the said subject and then an average of the marks obtained in the first re-evaluation and marks obtained in the second re- evaluation shall be taken and this shall be accepted by the Institute as the final marks for the said subject (fractional marks if any shall be rounded off to the next integer).
- 4.18.2.8 An answer book shall be sent for second revaluation to another senior examiner appointed by the examination-in-charge in consultation with the Dean of the Institute
- 4.18.2.9 The above difference in marks in percentage term shall be with reference to the maximum marks assigned for the End-term examination of the respective subject.
- 4.18.2.10 The revised marks obtained by a candidate after re-evaluation, as accepted by the Institute shall be taken into account for the purpose of amendment of his/her results only and the said result shall be communicated to the student/s by suitable means.
- 4.18.2.11 The marks awarded by examiner/s in re-evaluation shall be final and binding on the student applicant and the original examiner.
- 4.18.2.12 The change of marks, if any, shall be communicated to the



student applicant and a revised 'Grade Sheet' shall be issued to him/ her only on surrendering the original grade sheet to the Examination Office.

- 4.18.2.13 The whole process of Redressal of grievances shall be completed within a period of 15 working days from the date of receipt of application for Redressal of grievances.
- 4.18.2.14 In any case, the photo copies of re-evaluated answer-books shall not be provided to the student/s.
- 4.18.2.15 The outcome of Revaluation process shall be final and binding on student.
- 4.18.2.16 The charge for revaluation will be Rs.750/- per subject.

1.19 Examinations/ Exemption / Exceptional Cases

- 1.19.1 Exceptional cases, approved by Dean /Director (Self marriage/ long illness – Medical cases/maternity/ Death in immediate family) will be eligible to appear in re-examination (and forward of regular grade).
- 1.19.2 For medical cases, he/she will have to necessarily produce a certificate from a Medical Practitioner along with required pathological / Diagnostic reports and prescriptions before the commencement of the re-examination.
- 1.19.3 For exceptional cases all necessary relevant documents to be submitted before the commencement of the re-examination.
- 1.19.4 In case a student fails to fulfil passing/ progression conditions, after the re-examination/s, he/she is expected to take readmission as per the rules of NLDIMSR.
- 1.19.5 No further re-examination chance will be given to above mentioned exceptional cases.

1.20 General Rules

- 1.20.1 A student who remains absent from End-term / Trimester examinations due to any reason in any subject shall be marked as 'AB' in the result/ grade sheet/ transcript for the subjects in which he/ she has remained absent. All such students will be allowed to appear at re-examination in the said subject.
- 1.20.2 The said re-examination will be conducted only with the term-end examination of the next Trimester.
- 1.20.3 A student who remains absent in the re-examination would be able to avail re-examination chance only next year after repaying the supplementary exam fees again.
- 1.20.4 In order to receive the degree, diploma, certificate, the student will have to clear in all the examinations of all the years.
- 1.20.5 Student should ensure that he/she has cleared his/her all dues from the respective departments like Accounts, Library, Hostel, etc.
- 1.20.6 The fees for re-examinations and re-admission will be decided by the Institute from time to time.
- 1.20.7 In case of any disputes/differences, decision of the Institute shall be final and binding on the students. If a student desires to institute any legal



proceedings against the Institute, such legal proceedings shall be instituted only in court at Mumbai in whose jurisdiction the application is submitted by the student and not in any other court.

Modification in criteria/rules: On the recommendation of the Board of Studies of the institute and the Academic Council shall have the sole discretionary right to modify all or any of the above criteria at any time without prior notice.



Dr. Chitra Gounder
Head – Examination



Vijay Ramchandran
Director



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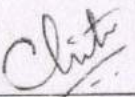
Examination Procedures

Rev: 001
Rev. Date: 01.06.2021
Dept: Exam Department

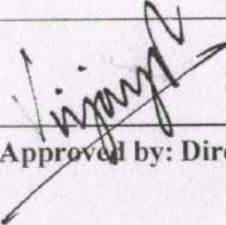
N. L. Dalmia Institute of Management Studies and Research
Doc. Title: Exam Procedures of Examination Department
AS PER ISO 9001: 2015

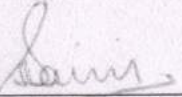
Exam Procedures of Examination Department

Sr. No.	Type of Exam	Trimester	The list of activities as a supervisor – The activities are to be performed by the exam coordinator and executive
1	End-Term Exams	For all Trimester	a. The notification to be issued 30 days before. b. Send a formal mail to the faculties along request to submit two sets of QPs with question paper format (Due to half credit (2) and full credit (4) system) with a deadline 2-weeks prior to commencement of the exams. c. Follow-up mail every week seeking question papers d. After the QP received, the same can be forwarded to the HoDs or Senior Faculty in the area for Vetting – Quality of the questions, CO-PO mapping, Substantiality of the question paper, phrasing of the questions, Are the questions straight or higher order application/thinking oriented e. The QP will be used only after they are vetted


Examination – Faculty
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			<p>October and invigilation duty on 16th October – The date to return the copies would be either 18th October evening or 19th October morning. m. Hence, it is advised that the time table are structured in a way that subjects having large number of students (common subjects) the exams are conducted in the beginning n. The follow-up both on telephone and e-mail requesting to submit the copies on time have to be carried out. o. After the answer books are received along with the scores as per the NBA format, the same can be shared with HoDs, Program Head and Dean for the moderation and results are declared.</p>
2	Supplementary exam	For all Trimesters	<p>We conduct the supplementary exams along with the end term exam of the next Trimester – There are pre-conditions for a student to be eligible for appearing supplementary exam which is mentioned in the examination manual</p>
3	Part-time exams	For all semester	<p>Both Internal as well as End-Term assessments are carried out same way except the point no 3</p>

[Signature]

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[Signature]
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[Signature]

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			<p>f. Time-Table to be published (One paper/day or Two papers/day) – 21 days before</p> <p>g. Invigilation chart is to be prepared at least one week in advance – Faculties, Support Staff from Library, Administration, Under-Graduate College and if required schools.</p> <p>h. The papers are to be printed a day prior or uploaded a day prior or an hour or two before on the ERP examination software</p> <p>i. Examination halls to set up the roll no with seating capacity of 40 students each however intention is to bring it down to 30 students each hall</p> <p>j. After the physical papers collected – the same are coded before removing the student information leaf in the answer book.</p> <p>k. In case of online examination, coding of answer books cannot be done</p> <p>l. Distribute the answer books to the faculties with the number of days required to check the copies and return – The calculation is 20 copies/day excluding the days faculty has either invigilation or the other sessions for e.g. if 60 copies are to be checked, and the copies are handed over on 13th October 2020 and faculty has a session on 14th</p>
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Chitra

Examination –
Faculty Incharge



Vijay

Approved by: Director

Saini

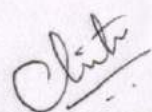
Approved by: CEO

Rev: 001
Rev. Date: 01.06.2021
Dept: Exam Department

N. L. Dalmia Institute of Management Studies and Research
Doc. Title: Exam Procedures of Examination Department
AS PER ISO 9001: 2015

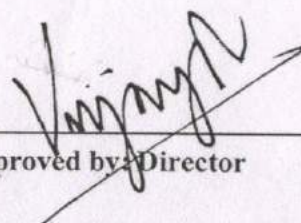

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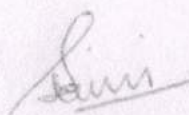
4	Supplementary exam Part-Time	For all semester	Supplementary exams for part-time students is conducted after the result is declared instead at the end of the next Trimester
5	Mark-sheet issuance	All Trimesters	Marks are entered in the ERP software and the prints are taken out.
6	Marks in TGPI	All Trimesters	The TGPI is calculated based on the formula used by MU mentioned in the examination manual
7	Transcripts	For all the students	Time-line 2-3 days after the application received with payment proof
8	Mark-sheet duplicate	For all the students	Time-line 2-3 days after the application received with payment proof
9	Medium of instruction certificate	For all the students	The students applying for visa sometime require the certificate and it is issued from the examination department



Examination –
Faculty Incharge




Approved by: Director


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Rev: 001
Rev. Date: 01.06.2021
Dept: Exam Department

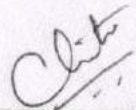
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10	Convocation		The examination department provides the student details in terms of Program Toppers and eligible diploma/degree aspirants. In case of PT programs – the examination department follows up with the MU for the Degree.
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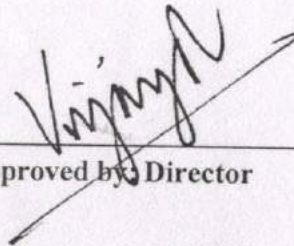
The areas of concern:

- Time taken by the faculty submit the vetted QP
- Time taken by faculty to examine the answer books and prepare the score sheet
- Weak follow up from the exam department in terms of submission of QP or submission of answer books
- Preparation of results are taking more time than required.

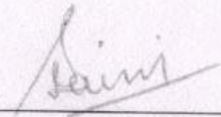




Examination – Faculty
Incharge



Approved by Director



Approved by: CEO



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Examination Module in LMS

EXAMINATION MODULE



EXAM

EXAM AND CLASS MAPPING

The screenshot displays the 'Exam and Class Mapping' table. The table has the following columns: Actions, Institute, Academic Year, Program, Class, Semester, Exam Title, Exam Type, Exam Session, Exam Start Date, and Passed For Results (Internal). The table contains 10 rows of data, each representing an exam entry. The 'Passed For Results (Internal)' column contains the value 'False' for all entries.

Actions	Institute	Academic Year	Program	Class	Semester	Exam Title	Exam Type	Exam Session	Exam Start Date	Passed For Results (Internal)
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	I	Internal	Internal	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - D	I	Internal	Internal	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - C	I	Internal	Internal	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	I	Internal	Internal	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - A	I	Internal	Internal	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - E	I	External	External	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - D	I	External	External	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - C	I	External	External	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	I	External	External	Sep-Oct 2022		False
View (Details) Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - A	I	External	External	Sep-Oct 2022		False

EVALUATION SETUP (INTERNAL)

The screenshot shows the 'Exam Evaluation Setup' page in the N. L. Dalmia Institute of Management Studies & Research portal. The page features a sidebar with navigation options and a main content area with a table. The table has the following columns: Action, Institute, Program, Academic Year, Semester, and Exam Title (Internal/External). The table is currently empty, displaying the message 'No data available in table'.

EXAM MARK SETTING

The screenshot shows the 'Exam Mark Setting' page in the N. L. Dalmia Institute of Management Studies & Research portal. The page features a sidebar with navigation options and a main content area with a table. The table has the following columns: Action, Institute, Academic Year, Program, Class, Semester, and Exam. The table contains 10 rows of data for various PGDM programs and semesters.

Action	Institute	Academic Year	Program	Class	Semester	Exam
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Pre Gap 1	IV	PGDM - END TERM EXAM
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Pre Gap 2	IV	PGDM - END TERM EXAM
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - E	I	Internal
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - D	I	Internal
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - C	I	Internal
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	I	External
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - D	V	External
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - C	V	External
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	V	External
View [Details] [Action]	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Pre Gap 2	IV	Internal

EXAM SCHEDULE

Exam Schedule

#	Actions	Institute	Academic Year	Program	Class	Semester	Exam Title
1	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - E	I	General
2	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - D	I	General
3	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - C	I	General
4	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - B	I	General
5	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	First Year - A	I	General
6	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Marketing	IV	PGDM - END TERM EXAM
7	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Human Resources	IV	PGDM - END TERM EXAM
8	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Fin Op 2	IV	PGDM - END TERM EXAM
9	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Fin Op 3	IV	PGDM - END TERM EXAM
10	View Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2022-2023	PGDM	Second Year Fin Op 1	IV	HUDM - END TERM EXAM

Showing 10 of 10 entries

SEAT NUMBER ALLOCATION

Seat Number Allocation

#	Actions	Institute	Academic Year	Program	Class	Division	CR No.	Student Name	Roll No.	Seat No.
Showing 0 of 0 entries										

Showing 0 of 0 entries

INVIGILATORS

The screenshot shows the 'Exam Invigilators' page in the N. L. Dalmia Institute of Management Studies & Research web portal. The page features a navigation sidebar on the left with options such as 'Exam', 'Exam & Class Mapping', 'Exam Mark Setting', and 'Exam Schedules'. The main content area displays a table with the following columns: 'Actions', 'Institute', 'Academic Year', 'Program', 'Class', 'Exam', 'Employee Code', and 'Full Name'. The table is currently empty, with a message 'No data available in table' centered below the header. The page also includes a search bar and a 'Show/Hide columns' button. The footer of the page contains the URL 'http://www.nldalmia.ac.in/Exam/ExamInvigilator.aspx'.

SEATING ARRANGEMENT

The screenshot shows the 'Exam Seating Arrangement' page in the N. L. Dalmia Institute of Management Studies & Research web portal. The page features a navigation sidebar on the left with options such as 'Exam', 'Exam & Class Mapping', 'Exam Mark Setting', and 'Exam Schedules'. The main content area displays a table with the following columns: 'Actions', 'Institute', 'Academic Year', 'Program', 'Class', 'Division', 'Exam', 'Subject', 'Campus', 'Building', 'Floor', and 'Room'. The table is currently empty, with a message 'No data available in table' centered below the header. The page also includes a search bar and a 'Show/Hide columns' button. The footer of the page contains the URL 'http://www.nldalmia.ac.in/Exam/ExamSeatingArrangement.aspx'.

FACULTY EXPRESSION

The screenshot displays the 'Faculty Expression' page within the N. L. Dalmia Institute of Management Studies & Research portal. The page features a search bar and a table with the following columns: Actions, Institute, Academic Year, Program, Class, Division, and Semester. The table is currently empty, with a message stating 'No data available in table'. The left sidebar contains a navigation menu with various options such as 'Home', 'Class & Class Mapping', 'Evaluation Setup (Internal)', 'Class Mark Setting', 'Exam Schedule', 'Send the Question', 'Highlights', 'Setting Management', 'Faculty Expression', 'Unit Members', 'Exam Physical Statistics', 'Student Performance Q-Mark', 'Student Performance Q-Mark', 'Stats & Settings', 'Exam Plans', 'Exam Registration', and 'Exam Class'. The top navigation bar includes the institute's name and a search icon.

UNFAIR PRACTICES

The screenshot displays the 'Unfair Practices' page within the N. L. Dalmia Institute of Management Studies & Research portal. The page features a search bar and a table with the following columns: Actions, Institute, Academic Year, Program, Class, Subject, Subject Type, Exam Title, Semester, QR No., and Student Name. The table is currently empty, with a message stating 'No data available in table'. The left sidebar contains a navigation menu with various options such as 'Home', 'Class & Class Mapping', 'Evaluation Setup (Internal)', 'Class Mark Setting', 'Exam Schedule', 'Send the Question', 'Highlights', 'Setting Management', 'Faculty Expression', 'Unit Members', 'Exam Physical Statistics', 'Student Performance Q-Mark', 'Student Performance Q-Mark', 'Stats & Settings', 'Exam Plans', 'Exam Registration', and 'Exam Class'. The top navigation bar includes the institute's name and a search icon.

EXAM PHYSICAL STATISTICS

The screenshot shows the 'Exam Physical Statistics' page. The header includes the logo and name of the institute. A left sidebar contains a navigation menu with items like 'Exam', 'Exam & Exam Mapping', 'Evaluation Setup (Internal)', 'Exam Mark Setting', 'Exam Schedule', 'Exam Results', 'Results', 'Results Management', 'Faculty Expenses', 'Exam Results', 'Exam Physical Statistics', 'Student Performance Criteria', 'Student Performance Entry', 'Mark & Setting', 'Exam Form', 'Exam Registration', 'Exam Entry', and 'Reports'. The main content area is titled 'Exam Physical Statistics List' and features a search bar and a table with columns for 'Arbiters', 'Institute', 'Academic Year', 'Program', and 'Class'. The table is currently empty, displaying 'No data available in table'. Below the table are buttons for 'Add', 'Refresh', 'New', and 'List'. A footer bar contains the text '© 2022 NLD' and 'All rights reserved. All trademarks are the property of their respective owners.'

STUDENT PERFORMANCE CRITERIA

The screenshot shows the 'Student Performance Criteria' page. The header and sidebar are identical to the previous screenshot. The main content area is titled 'Student Performance Criteria List' and features a search bar and a table with columns for 'Arbiters', 'Program', 'Specialization', 'Class', 'Semester', and 'Criteria Head'. The table is currently empty, displaying 'No data available in table'. Below the table are buttons for 'Add', 'Refresh', 'New', and 'List'. A footer bar contains the text '© 2022 NLD' and 'All rights reserved. All trademarks are the property of their respective owners.'

STUDENT PERFORMANCE ENTRY

The screenshot shows the 'Student Performance Entry' page in the N. L. Dalmia Institute of Management Studies & Research system. The interface includes a left-hand navigation menu with options like 'Campus', 'Search', 'Master Data', 'Exam', 'Exam & Class Mapping', 'Examination Entry (Online)', 'Exam Hall Setting', 'Exam Schedule', 'Exam Allocation', 'Inquiries', 'Teaching Management', 'Faculty Expression', 'Initial Position', 'Exam Physical Details', 'Student Performance Details', 'Student Performance Entry', 'Exam & Settings', 'Exam Panel', 'Exam Registration', and 'Mark Entry'. The main content area displays a table for 'Student Performance Entry List' with columns for 'Actions', 'Program', 'Specialisation', 'Class', 'Semester', and 'Criteria Year'. The table is currently empty, showing 'No data available in table'. A search bar and a 'Show table columns' button are visible at the top of the table area. The footer of the page contains the text '© 2020 - 2021' and 'By using system about confidentiality. All rights reserved.'.

RULES AND SETTINGS

EXAM RULES

The screenshot shows the 'Exam Rules' page in the N. L. Dalmia Institute of Management Studies & Research system. The interface includes a left-hand navigation menu with options like 'Campus', 'Search', 'Master Data', 'Exam', 'Exam & Settings', 'Exam Rules', 'Exam Hall Setting', 'Exam Schedule', 'Exam Allocation', 'Inquiries', 'Teaching Management', 'Faculty Expression', 'Initial Position', 'Exam Physical Details', 'Student Performance Details', 'Student Performance Entry', 'Exam & Settings', 'Exam Panel', 'Exam Registration', 'Mark Entry', 'Exam Rules', 'Exam Registration', 'Mark Entry', 'Exam', and 'Exam Registration'. The main content area displays a table for 'Exam Rules List' with columns for 'Actions', 'Institute', 'Academic Year', 'Program', 'Class', 'Division', and 'Semester'. The table is currently empty, showing 'No data available in table'. A search bar and a 'Show table columns' button are visible at the top of the table area. The footer of the page contains the text '© 2020 - 2021' and 'By using system about confidentiality. All rights reserved.'.

EXAM GRADE SETTING

Exam Grade Setting

Address	Institute	Academic Year	Program	Class
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2016-2017	Ph. PGDM	First Year (Human Resources)
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2016-2017	Ph. PGDM	First Year (Finance)
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2016-2017	Ph. PGDM	First Year (Marketing)
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2017-2020	PGDM	First Year - I
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2017-2020	PGDM	First Year - II
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2021-2022	PGDM	First Year - I
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2021-2022	PGDM	First Year - II
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2021-2022	PGDM	First Year - A
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2021-2022	Ph. PGDM	Second Year - Human Resources
HR (Faculty) Exam	N. L. Dalmia Institute of Management Studies & Research	2021-2022	Ph. PGDM	Second Year - Marketing

3.4 CBGSM RULE

Exam List

Address	Institute	Program	Exam Title	Exam Title ID	Syllabus	Marks Obtained
No data available in table						

RESULT TYPE SETTING

The screenshot shows the 'Result Type Setting' page in the N. L. Dalmia Institute of Management Studies & Research system. The page features a sidebar on the left with various navigation options. The main content area displays a table with the following columns: Actions, Institute, Academic Year, Program, and Result Type. The table contains five rows of data, all for the Institute 'N. L. Dalmia Institute of Management Studies & Research'.

Actions	Institute	Academic Year	Program	Result Type
Add Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2020-2021	PGDIA	Credit/Grade_Poor_Based_System
Add Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2019-2020	MBA	Credit/Grade_Poor_Based_System
Add Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2017-2018	MBA	Credit/Grade_Poor_Based_System
Add Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2018-2019	PGDIA	Credit/Grade_Poor_Based_System
Add Edit Delete	N. L. Dalmia Institute of Management Studies & Research	2018-2019	PGDIA	Credit/Grade_Poor_Based_System

WEIGHTAGE SETTING

The screenshot shows the 'Weightage Setting' page in the N. L. Dalmia Institute of Management Studies & Research system. The page features a sidebar on the left with various navigation options. The main content area displays a table with the following columns: Actions, Code, Exam Title (Level), Institute, Academic Year, Program, Subject, Is Same for all Subjects?, and Semester. The table is currently empty, showing 'No data available in table'.

Actions	Code	Exam Title (Level)	Institute	Academic Year	Program	Subject	Is Same for all Subjects?	Semester
No data available in table								

UNIVERSITY GRACE SETTINGS

The screenshot shows the 'University Grace Settings' page. The left sidebar contains a navigation menu with items like 'Home', 'Users', 'Courses', 'Exams', 'Grades', 'Reports', 'System Settings', 'University Grace Settings', 'Mark Entry Rights', 'Exam Papers', 'Exam Registrations', 'Exam Fees', 'Exams', 'Student University Group', 'Exam Control', 'API', and 'Reporting for Evaluation'. The main content area has a header 'University Grace Settings' and a table with columns: 'Actions', 'Institute', 'Academic Year', 'Program', 'Semester', 'Setting Type', 'Subject Wise?', and 'Semester Wise?'. The table is currently empty, displaying 'Showing 0 to 0 of 0 entries'. At the bottom, there is a status bar with the text '© 2022 NLSIR' and 'N. L. Dalmia Institute of Management Studies & Research | Support @ 1818, Available 24/7 Days a Week'.

MARK ENTRY RIGHTS

The screenshot shows the 'Mark Entry Rights' page. The left sidebar is identical to the previous screenshot. The main content area has a header 'Mark Entry Rights List' and a table with columns: 'Actions', 'Program', 'Institute', 'Class', 'Employee Code', 'Employee Name', 'From Date', 'To Date', 'Academic Year', and 'Exam Title'. The table is currently empty, displaying 'Showing 0 to 0 of 0 entries'. At the bottom, there is a status bar with the text '© 2022 NLSIR' and 'N. L. Dalmia Institute of Management Studies & Research | Support @ 1818, Available 24/7 Days a Week'.

EXAM PANEL

PANEL TYPE

The screenshot shows the 'Exam Panel Type' configuration page. The left sidebar contains a navigation menu with options like Search, Home, Exam, and Exam Panel. The main content area displays the configuration for a specific panel type, with columns for 'Actions' and 'Panel Type'. The 'Panel Type' column shows 'Paper setting'. At the bottom, there are buttons for 'Add', 'Update', 'Delete', and 'Cancel'.

PANEL SETTING

The screenshot shows the 'Exam Panel Setting' page. The left sidebar is the same as in the previous screenshot. The main content area displays a table with columns for 'Actions', 'Institute', 'Academic Year', 'Program', 'Class', 'Subject', 'Exam Title', and 'Exam Panel Type'. The table is currently empty, with a message 'No data available in table' centered below the columns. At the bottom, there are buttons for 'Add', 'Update', 'Delete', and 'Cancel'.

PANEL TYPE

The screenshot shows the 'Panel Type' management page. The header includes the 'Campus' logo and the institution name. A left sidebar contains a navigation menu with items like 'Admin Role', 'User', 'Panel Type', 'Panel Setting', 'Panel Uploads', 'Panel Approval', 'Exam Registration', 'Exam Entry', 'Reports', 'Member University Code', 'Exam Upload', 'JNTU', 'Workshopping/Out Evaluation', 'Panel Cycle', and 'Discussion'. The main content area features a search bar, a table with columns for 'Actions' and 'Panel Type', and a 'Page setting' section. The table currently displays one entry: '2024 (2023) (2023)'. At the bottom, there is a footer with the text 'No data available in table' and a copyright notice for 2023.

PANEL UPLOADS

The screenshot shows the 'Panel Uploads' management page. The header and sidebar are identical to the 'Panel Type' page. The main content area features a search bar, a table with columns for 'Actions', 'Institute', 'Academic Year', 'Program', 'Exam', 'Subject', 'Exam Title', 'Employee Name', and 'Exam Panel Type', and a 'Page setting' section. The table currently displays the message 'No data available in table'. At the bottom, there is a footer with the text 'No data available in table' and a copyright notice for 2023.

EXAM REGISTRATIONS

SETUP



ATKT SUBJECT CRITERIA



REGISTRATIONS

The screenshot displays the 'Registrations' page in the N. L. Dalmia Institute of Management Studies & Research system. The page header includes the institute's name and a search bar. The main content area features a table with the following columns: Actions, Institute, Program, Academic Year, Class Division, Semester, OR No, First Name, Exam Type, and Status. The table is currently empty, displaying the message 'No data available in table.' Below the table, there are buttons for 'Add', 'Refresh', 'Print', and 'Export'. The left sidebar contains navigation options such as Home, Reports, Registrations, and Registrations Summary. The bottom of the page shows a footer with the text '© 2012-2013'.

REGISTRATION SUMMARY

The screenshot displays the 'Registration Summary' page in the N. L. Dalmia Institute of Management Studies & Research system. The page header includes the institute's name and a search bar. The main content area features a table with the following columns: Actions, Institute, Program, Academic Year, Class Division, Semester, OR No, First Name, Exam Type, and Status. The table is currently empty, displaying the message 'No data available in table.' Below the table, there are buttons for 'Add', 'Refresh', 'Print', and 'Export'. The left sidebar contains navigation options such as Home, Reports, Registrations, and Registrations Summary. The bottom of the page shows a footer with the text '© 2012-2013'.

MARKS ENTRY

MARKS ENTRY

The screenshot displays the 'Marks Entry' page on the N. L. Dalmia Institute of Management Studies & Research portal. The interface includes a navigation menu on the left, a search bar, and a table of marks entry records. The table has columns for Actions, Institute, Academic Year, Program, Class, Semester, Exam, Subject Title, and Subject Type. A single record is visible for the 2020-2021 academic year, PGDip program, Second Year Human Resources class, Internal exam, and subject 'Industrial Relations and Employee Welfare' with a 'Theory' subject type. The page also features a 'Marks Entry List' header and a 'No data available in table' message at the bottom of the table area.

MARK ENTRY (QUESTION WISE)

The screenshot displays the 'Marks Entry (Question Wise)' page on the N. L. Dalmia Institute of Management Studies & Research portal. The interface is similar to the previous screenshot but shows a table with the message 'No data available in table' instead of a record. The table columns are the same as in the first screenshot: Actions, Institute, Academic Year, Program, Class, Semester, Exam, Subject Title, and Subject. The page also features a 'Marks Entry List' header and a 'No data available in table' message at the bottom of the table area.

FREEZE INTERNAL MARKS

The screenshot shows the 'Freeze Internal Marks' form. The form is titled 'Freeze Internal Marks' and contains the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** First Year - A
- Subject:** Principles and Practices of Management
- Academic Year:** 2022-2023
- Semester:** I
- Internal Exams:** External
- Program:** PGDCA
- Faculty:** Noida Campus
- Internal Side:**

Buttons:

Footer: 2022-2023 | To know more about our programs click here | Copyright © 2022 N. L. Dalmia Institute of Management Studies & Research

INTERNAL GRACE

The screenshot shows the 'Internal Grace' form. The form is titled 'Internal Grace' and contains the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class Selection:** First Year - A
- Subject Type:** Theory
- Academic Year:** 2022-2023
- Semester:** I
- Exam Title:** External
- Program:** PGDCA
- Subject Title:** Inventory Management
- Class Selection:**

Buttons:

Footer: 2022-2023 | To know more about our programs click here | Copyright © 2022 N. L. Dalmia Institute of Management Studies & Research

EXAM RESULT SUMMARY

The screenshot shows the 'Exam Result Summary' page in the Campus system. The header includes the 'Campus' logo and the name 'N. L. Dalmia Institute of Management Studies & Research'. A left sidebar contains navigation options such as 'Home', 'Users & Settings', 'Exam Panel', 'Exam Registration', 'Exam Entry', 'Exam Entry (Duplicate View)', 'Exam Internal Marks', 'Exam Result Summary', 'Exam Panel Internal Marks', 'Exam Marks to Student', 'Reports', 'Member University - Create', 'Exam Entry', 'API', and 'Performance/Exam Evaluation'. The main content area features a table with columns for 'Institute', 'Academic Year', 'Program', 'Class', and 'Semester'. A message states 'No data available in table'. Below the table, there are buttons for 'Print', 'Download', 'Mail', and 'Add New'. A footer bar contains the text 'To know more about your program visit here...' and 'Copyright © 2012 - 2018 N. L. Dalmia Institute of Management Studies & Research'.

DE-FREEZE INTERNAL MARKS

The screenshot shows the 'De-Freeze Internal Marks' page in the Campus system. The header and sidebar are identical to the previous screenshot. The main content area contains a form with the following fields: 'Institute' (N. L. Dalmia Institute of Management Studies & Research), 'Class' (empty), 'Subject' (SELECT), 'Academic Year' (2022-2023), 'Semester' (SEMESTER), 'De-frozen Internal Exam' (empty), 'Program' (empty), and 'Faculty' (SELECT). Above and below the form are buttons for 'De-frozen' and 'Clear form'. A footer bar contains the text 'To know more about your program visit here...' and 'Copyright © 2012 - 2018 N. L. Dalmia Institute of Management Studies & Research'.

DISPLAY MARKS TO STUDENTS

The screenshot shows the 'Display Marks to Students' interface. The header includes the logo and the name 'N. L. Dalmia Institute of Management Studies & Research'. The main content area features a table with columns for 'Actions', 'Institute', 'Academic Year', 'Program', 'Class Division', 'Semester', and 'Exam'. A message 'No data available in table' is displayed in the center of the table. The left sidebar contains a navigation menu with options like 'Home', 'Class', 'Exam', and 'Reports'. The bottom of the page has a footer with the text '© 2023 N. L. Dalmia Institute of Management Studies & Research'.

REPORTS

GRADE SETTING DETAILS

The screenshot shows the 'Grade Setting Details' form. The header includes the logo and the name 'N. L. Dalmia Institute of Management Studies & Research'. The form contains several input fields: 'Institute' (N. L. Dalmia Institute of Management Studies & Research), 'Academic Year' (2022-2023), 'Program' (MBA), 'Specialization' (Finance), and 'Class' (First Year -A). The form also includes a 'Save' button and a 'Cancel' button. The left sidebar contains a navigation menu with options like 'Home', 'Class', 'Exam', and 'Reports'. The bottom of the page has a footer with the text '© 2023 N. L. Dalmia Institute of Management Studies & Research'.

EXAM SCHEDULE

The screenshot displays the 'EXAM SCHEDULE' form on the N. L. Dalmia Institute of Management Studies & Research Campus portal. The form includes the following fields:

- Institute:** N. L. DALMIA INSTITUTE OF MANAGEMENT STUDIES & RESEARCH
- Specialization:** Finance
- Course Name:** Finance
- Academic Year:** 2022-2023
- Semester:** I
- Subject Type:** General
- Program:** PGDMS
- Class:** First Year -A
- Subject Name:** Business Economics-I (Micro Economics)

Buttons for 'Go Back' and 'Clear Form' are visible below the form fields.

STUDENT HALL TICKET

The screenshot displays the 'STUDENT HALL TICKET' form on the N. L. Dalmia Institute of Management Studies & Research Campus portal. The form includes the following fields:

- Institute:** N. L. DALMIA INSTITUTE OF MANAGEMENT STUDIES & RESEARCH
- Specialization:** Finance
- Student Name:** Select
- Academic Year:** 2022-2023
- Semester:** I
- Program:** PGDMS
- Class:** First Year -A

Buttons for 'Go Back' and 'Clear Form' are visible below the form fields.

STUDENT SEAT NO.LIST

The screenshot shows the 'STUDENT SEAT NO. LIST' form in the N. L. Dalmia Institute of Management Studies & Research portal. The form includes the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Specialization:** Finance
- Student Name:** Anusha Bhosle
- Academic Year:** 2022-2023
- Semester:** 1
- Exam Name:** External
- Program:** PGDCA
- Class:** PGDCA - A

Buttons for 'Go Back' and 'Save/Print' are visible at the top and bottom of the form area.

EXAM ATTENDANCE DETAILS

The screenshot shows the 'EXAM ATTENDANCE DETAILS' form in the N. L. Dalmia Institute of Management Studies & Research portal. The form includes the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** PGDCA - A
- Subject Type:** General
- Academic Year:** 2022-2023
- Semester:** 1
- Subject Title:** Accounting and Finance Management I
- Program:** PGDCA
- Exam Name:** External

Buttons for 'Go Back' and 'Save/Print' are visible at the top and bottom of the form area.

EXAM DUTY CHART

The screenshot displays the 'Exam Duty Chart' interface within the 'Campus' portal of the N. L. Dalmia Institute of Management Studies & Research. The interface includes a sidebar menu on the left with options like 'Exam Duty', 'Reports', and 'Exam Duty Chart'. The main content area features a search bar at the top, followed by a grid of filters for 'Institution', 'Academic Year', 'Program', 'Class', 'Semester', 'Exam Name', 'From Date', 'To Date', and 'Employee'. The 'Institution' filter is set to 'N. L. Dalmia Institute of Management Studies & Research' and 'Academic Year' is set to '2022-2023'. The 'Exam Name' filter is set to 'Exam...'. The interface also includes 'Save' and 'Clear Filter' buttons, and a footer with the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

RESULT ANALYSIS

Campus N. L. Dalmia Institute of Management Studies & Research

Search Results: 0 Results

Save Cancel

MARK ENTRY BLANK FORM

Save Cancel

Institute: N. L. Dalmia Institute of Management Studies & Research
 Program: PGDM
 Class Title: First Year
 Academic Year: 2022-2023
 Semester: I
 Exam: External

Save Cancel

1 of 1000 Results | To Search Again About Search Results | 2022-2023 | Copyright © 2022 | All Rights Reserved

MARK ENTRY BLANK FORM

Campus N. L. Dalmia Institute of Management Studies & Research

Search Results: 0 Results

Save Cancel

MARK ENTRY BLANK FORM

Save Cancel

Institute: N. L. Dalmia Institute of Management Studies & Research
 Program: PGDM
 Class Title: First Year I.A.
 Academic Year: 2022-2023

Save Cancel

1 of 1000 Results | To Search Again About Search Results | 2022-2023 | Copyright © 2022 | All Rights Reserved

SINGLE SUBJECT MARK ENTRY BLANK

The screenshot shows the 'SINGLE SUBJECT MARK ENTRY' form in the Campus portal. The form includes the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Program:** (Empty)
- Subject Title:** (Empty)
- Academic Year:** 2022-2023
- Class:** (Empty)

Buttons for 'Save' and 'Cancel' are visible at the top and bottom of the form area.

MARKSHEET (SEMESTER WISE)

The screenshot shows the 'MARKSHEET (SEMESTER WISE)' form in the Campus portal. The form includes the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** Second Year PG Dip T
- Academic Year:** 2022-2023
- Semester:** IV
- Program:** PGDIT
- Result Print Date:** (Empty)
- QR No.:** (Empty)
- Student Name:** (Empty)
- Roll No.:** (Empty)

Buttons for 'Save' and 'Cancel' are visible at the top and bottom of the form area.

MARKSHEET (SEMESTER WISE WITH HEADER)

Navigation Menu:

- Single Subject Mark Entry Detail
- Marksheet (Semester Wise)
- Mark Sheet (Semester Wise) Header
- Top N List (Subject & Exam Wise)
- Marks Obtained
- Single Subject Marks Obtained
- Result Management
- Print Marking Details
- Clear Marking Permission
- Exam Result Summary
- Student Wise Detail
- Yearly Obtained Mark Summary
- Index Sheet
- Semester Wise Result
- Result Statistics (Semester Wise)
- Program
- Semester Wise Result Details (All Subjects)
- Result Statistics Graph
- Graph Summary (Overall)
- Download/Print Marks Summary

Main Content Area:

SEARCH FILTERS

Institute* N. L. Dalmia Institute of Management Studies & Research	Class* 	CR No.
Academic Year* 2022-2023	Semester* 	Student Name*
Program* PGDCA	Result Print Date 	Roll No.

Buttons: Print, Clear Filter

TOP N LIST (SUBJECT & EXAM WISE)

Navigation Menu:

- Single Subject Mark Entry Detail
- Marksheet (Semester Wise)
- Mark Sheet (Semester Wise) Header
- Top N List (Subject & Exam Wise)
- Marks Obtained
- Single Subject Marks Obtained
- Result Management
- Print Marking Details
- Clear Marking Permission
- Exam Result Summary
- Student Wise Detail
- Yearly Obtained Mark Summary
- Index Sheet
- Semester Wise Result
- Result Statistics (Semester Wise)
- Program
- Semester Wise Result Details (All Subjects)
- Result Statistics Graph
- Graph Summary (Overall)
- Download/Print Marks Summary

Main Content Area:

SEARCH FILTERS

Institute* N. L. Dalmia Institute of Management Studies & Research	Specialization Finance	Exam*
Academic Year* 2022-2023	Class* Second Year Fin Prt Day 1	Subject*
Program* PGDCA	Semester* I	Top

Buttons: Print, Clear Filter

MARKS OBTAINED

marks | N. L. Dalmia Institute of Management Studies & Research

Search for marks

SEARCH MARKS OBTAINED

Institute: N. L. DALMIA INSTITUTE OF MANAGEMENT STUDIES & RESEARCH

Class: PGDIP

Academic Year: 2022-2023

Program: PGDIP

Specialization: Finance

Buttons: **Search** **Clear Filter**

Footer: © 2022 N. L. Dalmia Institute of Management Studies & Research

SINGLE SUBJECT MARKS OBTAINED

marks | N. L. Dalmia Institute of Management Studies & Research

Search for marks

SEARCH SINGLE SUBJECT MARKS OBTAINED

Institute: N. L. DALMIA INSTITUTE OF MANAGEMENT STUDIES & RESEARCH

Semester: PGDIP

Class: PGDIP

Subject Title: Finance

Academic Year: 2022-2023

Program: PGDIP

Buttons: **Search** **Clear Filter**

Footer: © 2022 N. L. Dalmia Institute of Management Studies & Research

SEATING ARRANGEMENT

The screenshot shows the 'SEATING ARRANGEMENTS' panel. The left sidebar contains navigation options: Home, Marks Obtained, Single Subject Marks Obtained, Seating Arrangements, Panel Setting Details, Exam Under Position, Exam Subject Summary, Exam View Details, Yearly Obtained Mark Summary, Notice Board, Semester Wise Result, Result Statistics (Under View), Register, Semester Wise Result Statistics (All Subjects), Result Statistics Graph, Graph Summary (Overall), Semester Wise Study Summary, and Web Entry Dates. The main content area is titled 'SEATING ARRANGEMENTS' and includes a 'Go Back' button, a 'Go Forward' button, and a search icon. Below these are three columns of dropdown menus: Institution (N. L. Dalmia Institute of Management Studies & Research), Academic Year (2022-2023), Program (PGDPA-BA), Specialization, Class, Semester, Exam Title (Select), and Subject (Select). At the bottom, there is a blue bar with the text 'In Some cases there could be more than one seat' and 'Copyright © 2022 Dalmia Institute of Management Studies & Research'.

PANEL SETTING DETAILS

The screenshot shows the 'PANEL SETTING DETAILS' panel. The left sidebar contains navigation options: Home, Marks Obtained, Single Subject Marks Obtained, Seating Arrangements, Panel Setting Details, Exam Under Position, Exam Subject Summary, Exam View Details, Yearly Obtained Mark Summary, Notice Board, Semester Wise Result, Result Statistics (Under View), Register, Semester Wise Result Statistics (All Subjects), Result Statistics Graph, Graph Summary (Overall), Semester Wise Study Summary, and Web Entry Dates. The main content area is titled 'PANEL SETTING DETAILS' and includes a 'Go Back' button, a 'Go Forward' button, and a search icon. Below these are three columns of dropdown menus: Institution (N. L. Dalmia Institute of Management Studies & Research), Academic Year (2022-2023), Program (PGDPA-BA), Specialization, Class, Semester, Exam Title (Select), Subject (Select), and Panel Type (Select). At the bottom, there is a blue bar with the text 'In Some cases there could be more than one seat' and 'Copyright © 2022 Dalmia Institute of Management Studies & Research'.

EXAM UNFAIR PRACTICES

The screenshot shows a web portal for N. L. Dalmia Institute of Management Studies & Research. The page title is 'EXAM UNFAIR PRACTICES (EXAM U)'. The form contains the following fields:

Institute*	Specialization*	Exam Title*
N. L. Dalmia Institute of Management Studies & Research		Select...
Academic Year*	Class*	Subject Title*
2022-2023		Select...
Program*	Semester*	
MBA	Select...	

At the bottom of the form, there are two buttons: 'Go Back' and 'Save Exam'.

EXAM SUBJECT SUMMARY

The screenshot shows a web portal for N. L. Dalmia Institute of Management Studies & Research. The page title is 'EXAM SUBJECT SUMMARY'. The form contains the following fields:

Institute*	Specialization*	Exam Title*
N. L. Dalmia Institute of Management Studies & Research		Select...
Academic Year*	Class*	Subject
2022-2023		Select...
Program*	Semester*	
MBA	Select...	

At the bottom of the form, there are two buttons: 'Go Back' and 'Save Exam'.

YEARLY OBTAINED MARK SUMMARY

The screenshot displays the 'YEARLY OBTAINED MARK SUMMARY' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a navigation menu on the left with options like 'Open Student Summary', 'View Your Details', and 'Yearly Obtained Mark Summary'. The main content area includes a search bar, a 'View' button, and a 'Logout' button. Below this, there are filters for 'Institute' (N. L. Dalmia Institute of Management Studies & Research), 'Program' (PGDIP), 'Academic Year' (2022-2023), and 'Class'. A 'View' button is present at the bottom of the filter section. The page also shows a 'View Your Marks Summary' section with a 'View' button and a 'Logout' button. The footer contains the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

NOTICE BOARD

The screenshot displays the 'NOTICE BOARD' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a navigation menu on the left with options like 'Open Student Summary', 'View Your Details', and 'Yearly Obtained Mark Summary'. The main content area includes a search bar, a 'View' button, and a 'Logout' button. Below this, there are filters for 'Institute' (N. L. Dalmia Institute of Management Studies & Research), 'Program' (PGDIP), 'Academic Year' (2022-2023), and 'Class'. A 'View' button is present at the bottom of the filter section. The page also shows a 'View Your Marks Summary' section with a 'View' button and a 'Logout' button. The footer contains the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

SEMESTER WISE RESULT

The screenshot shows the 'Semester Wise Result' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a navigation menu on the left and a main content area with the following elements:

- Navigation Menu:** Home, Dashboard, User Profile, Password Change, My Profile, My Courses, My Results, My Assignments, My Exams, My Fees, My Library, My Notifications, My Alerts, My Settings, My Account, My Profile, My Courses, My Results, My Assignments, My Exams, My Fees, My Library, My Notifications, My Alerts, My Settings, My Account.
- Page Header:** N. L. Dalmia Institute of Management Studies & Research
- Page Title:** Semester Wise Result
- Filters:**
 - Institute:** N. L. Dalmia Institute of Management Studies & Research
 - Program:** PGDPA
 - Academic Year:** 2022-2023
 - Class:** First Year - A
- Buttons:** Filter, Clear Filter
- Footer:** © 2022 N. L. Dalmia Institute of Management Studies & Research

RESULT STATISTICS (GENDER WISE)

The screenshot shows the 'Result Statistics (Gender Wise)' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a navigation menu on the left and a main content area with the following elements:

- Navigation Menu:** Home, Dashboard, User Profile, Password Change, My Profile, My Courses, My Results, My Assignments, My Exams, My Fees, My Library, My Notifications, My Alerts, My Settings, My Account.
- Page Header:** N. L. Dalmia Institute of Management Studies & Research
- Page Title:** Result Statistics (Gender Wise)
- Filters:**
 - Institute:** N. L. Dalmia Institute of Management Studies & Research
 - Program:** PGDPA
 - Academic Year:** 2022-2023
 - Class:** First Year - A
 - Semester:** 1
- Buttons:** Filter, Clear Filter
- Footer:** © 2022 N. L. Dalmia Institute of Management Studies & Research

REGISTER

REGISTER

N. L. Dalmia Institute of Management Studies & Research

Go Back Clear Form

REGISTER

Institution: N. L. Dalmia Institute of Management Studies & Research

Class: Full Year - A

Academic Year: 2022-2023

Program: PGDMS

Roll No:

Go Back Clear Form

SEMESTER WISE RESULT STATISTICS (ALL SUBJECTS)

SEMESTER WISE RESULT STATISTICS (ALL SUBJECTS)

N. L. Dalmia Institute of Management Studies & Research

Go Back Clear Form

SEMESTER WISE RESULT STATISTICS (ALL SUBJECTS)

Institution: N. L. Dalmia Institute of Management Studies & Research

Class:

Academic Year: 2022-2023

Program: PGDMS

Go Back Clear Form

RESULT STATISTICS GRADE

The screenshot shows the 'Result Statistics Grade' page in the Campus portal. The header includes the logo and name of the N. L. Dalmia Institute of Management Studies & Research. A navigation menu on the left lists various options, with 'Result Statistics Grade' highlighted. The main content area displays a 'Welcome to Examination Module' message. At the bottom, there is a footer with the text '© 2020 NLIET' and 'To know more about our programs visit www.nliet.com'. The page is mostly blank, suggesting that the data for this specific user or session is not yet populated.

GRADE SUMMARY (OVERALL)

The screenshot shows the 'Grade Summary (Overall)' page in the Campus portal. The header is the same as the previous page. The navigation menu on the left has 'Grade Summary (Overall)' highlighted. The main content area features a search bar with the following filters:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Program:** PGDIP-BA
- Academic Year:** Select

Below the search bar, there are two buttons: 'Go' and 'Clear All'. The footer is identical to the previous page, showing '© 2020 NLIET' and 'To know more about our programs visit www.nliet.com'.

QUESTIONWISE MARKS SUMMARY

QUESTIONWISE MARKS SUMMARY

Institute: N. L. Dalmia Institute of Management Studies & Research

Class: First Year - A

Subject:

Program: PGDPA

Faculty: Chandrabati Narayanani Verma

Semester:

Academic Year: 2022-2023

Question Paper:

Max. Marks:

Buttons: Go Back, Clear Filter

RESULT STATISTICS (CASTE CATEGORY)

RESULT STATISTICS (CASTE CATEGORY)

Institute: N. L. Dalmia Institute of Management Studies & Research

Specialization:

Academic Year: 2022-2023

Class:

Semester:

Program: PGDPA

Buttons: Go Back, Clear Filter

MUMBAI UNIVERSITY GRACE

FREEZE GRADES

Freeze Grades

Actions	Program	Semester	Course Division	GR No.	Result Type	Grade	Status	GPA	Credit Earned
Showing 0 of 0 of 0 entries									

ORDINANCE

Ordinance

Actions	Institute	Program	Academic Year	Ordinance Name	Ordinance No.	Symbol
Showing 0 of 0 of 0 entries						

O.5045-A With 229

The screenshot shows the 'STUDENT'S SUBJECT DETAILS' section of the N. L. Dalmia Institute of Management Studies & Research portal. The page includes a navigation menu on the left and a main content area with the following details:

- Navigation:** Home, Search, Home Page, Date, Make a Booking, Book Here, Book Registration, Book Entry, Reports, Member University Clerk, Press Notice, Notices, O.501 Higher Certificate, O.502 A Certificate, O.503 A With 229, O.502 Course, O.504 Course, O.504 A (Grade 1 to 4) Subject, O.503 A (Grade 1 to 4) Subject, Assessment.
- Buttons:** Add Course, Add Course.
- Form Fields:**
 - Institute:** N. L. Dalmia Institute of Management Studies & Research
 - Program:** PGDM-BA
 - Academic Year:** 2022-2023
 - Session:** [Empty]
 - Class:** [Empty]
- Table:**

GE No.	Module Name	Roll No.	Subject	Obtained Marks	Max. Marks	Max. Grade	Obtained Grade	Final Obtained Marks	Balance Obtained Grade	229 Grade	Obtained Grade	Obtained 229 Grade	Balance 229 Grade	Status
[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]
- Footer:** Add Course, Add Course.

O.5042 Grace

The screenshot shows the 'STUDENT'S SUBJECT DETAILS' section of the N. L. Dalmia Institute of Management Studies & Research portal. The page includes a navigation menu on the left and a main content area with the following details:

- Navigation:** Home, Search, Home Page, Date, Make a Booking, Book Here, Book Registration, Book Entry, Reports, Member University Clerk, Press Notice, Notices, O.501 Higher Certificate, O.502 A Certificate, O.503 A With 229, O.502 Course, O.504 Course, O.504 A (Grade 1 to 4) Subject, O.503 A (Grade 1 to 4) Subject, Assessment.
- Buttons:** Add Course, Check Student Status, Add Course.
- Form Fields:**
 - Institute:** N. L. Dalmia Institute of Management Studies & Research
 - Program:** PGDM-BA
 - Academic Year:** 2022-2023
 - Session:** 1
 - Class:** First Year A
- Table:**

GE No.	Module Name	Roll No.	Subject	Obtained Marks	Max. Marks	Max. Grade	Obtained Grade	Final Obtained Marks	Balance Obtained Grade	229 Grade	Obtained Grade	Obtained 229 Grade	Balance 229 Grade	Status
[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]
- Footer:** Add Course, Check Student Status, Add Course.

O.5043-A (GARDE UPGRADE)

Garde Upgrade

UPGRADE STUDENTS

Student Name	Actual Grade	Final Grade	Final C/D	Final O/E

DE-FREEZE GRADES

De-Freeze Grades

UPDATE MARKS

Exam Name	Min. Passing Marks	Max. Marks	Actual Obtained Marks	Obtained Marks (New)	Internal Grade	Final Obtained Marks

DELETE FROZEN GRADES

The screenshot shows the 'DELETE FROZEN GRADES' interface. At the top, there are instructions: 'The grades were deleted because for instance: 1. The student is not registered in the course, 2. The student is not registered in the semester, 3. The student is not registered in the program, 4. The student is not registered in the academic year. Please check the details in the 'DELETE FROZEN GRADES' section.' Below the instructions are two buttons: 'Go Home' and 'Delete FROZEN'. The main form is titled 'DELETE FROZEN' and contains the following fields: Institution (N. L. Dalmia Institute of Management Studies & Research), Class (dropdown), Program (dropdown), Academic Year (2022-2023), and Semester (dropdown). At the bottom of the form are 'Go Home' and 'Delete FROZEN' buttons. The footer of the page reads '© 2022 N. L. Dalmia Institute of Management Studies & Research. All rights reserved.' and 'N. L. Dalmia Institute of Management Studies & Research. All rights reserved.'

EXCEL UPLOAD

Marks Entry

The screenshot shows the 'EXCEL UPLOAD' interface. At the top, there are instructions: 'Excel Upload Guidelines: 1. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research) 2. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research) 3. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research) 4. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research) 5. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research) 6. Use the excel file from the system (N. L. Dalmia Institute of Management Studies & Research)'. Below the instructions are two buttons: 'Download Excel File' and 'Download Excel with Student List for Individual Subject'. The main form is titled 'EXCEL UPLOAD' and contains the following fields: Institution (N. L. Dalmia Institute of Management Studies & Research), Specialization (dropdown), Subject Title (dropdown), Academic Year (2022-2023), Class (dropdown), Exam (dropdown), Program (dropdown), Semester (dropdown), and Upload File (button: 'Choose File'). At the bottom of the form are 'Go Home' and 'Upload Excel' buttons. The footer of the page reads '© 2022 N. L. Dalmia Institute of Management Studies & Research. All rights reserved.' and 'N. L. Dalmia Institute of Management Studies & Research. All rights reserved.'

Mark Entry (Question Wise)

The screenshot shows the 'Mark Entry (Question Wise)' interface. The header includes the institute name and a search bar. The sidebar on the left contains navigation options like 'Home', 'Class', 'Exam Title', 'Exam Registration', 'Mark Entry', 'Reports', 'Mark Entry (Question Wise)', 'ATKT', 'ATKT Registrations', 'Pending Registrations (ATKT)', 'Report Card No.', 'Mark Entry', 'Process Details', 'Report Card', 'Register', 'Registration Details', 'Marking/Feedback', 'Report Card', 'Discussion', and 'Marking/Feedback'. The main content area has a search bar and a form with the following fields:

- Institute: N. L. Dalmia Institute of Management Studies & Research
- Class: [Dropdown]
- Exam Title: [Dropdown]
- Question Paper Code: [Dropdown]
- Academic Year: 2022-2023
- Semester: [Dropdown]
- Subject Name: [Dropdown]

Buttons include 'Save', 'Cancel', and 'Download Format'. A 'Download Format' button is also present. The footer contains the text '© 2022 - 2023' and 'By using www.nldia.edu.in you agree to our Terms & Conditions. All Rights Reserved.'

ATKT

ATKT REGISTRATIONS

The screenshot shows the 'ATKT REGISTRATIONS' interface. The header includes the institute name and a search bar. The sidebar on the left contains navigation options like 'Home', 'Class', 'Exam Title', 'Exam Registration', 'Mark Entry', 'Reports', 'Mark Entry (Question Wise)', 'ATKT', 'ATKT Registrations', 'Pending Registrations (ATKT)', 'Report Card No.', 'Mark Entry', 'Process Details', 'Report Card', 'Register', 'Registration Details', 'Marking/Feedback', 'Report Card', 'Discussion', and 'Marking/Feedback'. The main content area has a search bar and a table with the following columns:

Actions	Institute	Program	Academic Year	Class Division	Semester	CR No.	First Name	Exam Type	Status
Showing 0 to 0 of 0 entries									

Buttons include 'Filter', 'Download', 'Print', and 'Add'. The footer contains the text '© 2022 - 2023' and 'By using www.nldia.edu.in you agree to our Terms & Conditions. All Rights Reserved.'

PENDING REGISTRATION (ATKT)

The screenshot displays the 'PENDING REGISTRATION' section of the N. L. Dalmia Institute of Management Studies & Research portal. The interface includes a sidebar with navigation options such as 'Home & Settings', 'Exam Form', 'Exam Registration', 'Exam Fee', 'Reports', 'Member University Query', 'Downloaded', 'ATKT', 'ATKT Registration', 'Pending Registration (ATKT)', 'Student Seat No.', 'Exam Fee', 'Exam Center', 'Report Card', 'Register', 'Registration Summary', 'Download/Print Evaluation', 'Exam Card', and 'Download Answer Sheet'. The main content area features a 'PENDING REGISTRATION' form with the following fields: Institution (N. L. Dalmia Institute of Management Studies & Research), Semester, Exam Session, Show, Program, Exam Title, and Academic Year. Below the form is a table titled 'STUDENT SUBJECT EXAMS' with columns for Select, Exam Session Name, QR No., Student Name, Subject Name, Subject Code, Credit Point, Exam Name, and Subject Type. The table currently contains no data rows.

UPLOAD SEAT NUMBER

The screenshot displays the 'UPLOAD SEAT NUMBER' section of the N. L. Dalmia Institute of Management Studies & Research portal. The interface includes a sidebar with navigation options such as 'Home & Settings', 'Exam Form', 'Exam Registration', 'Exam Fee', 'Reports', 'Member University Query', 'Downloaded', 'ATKT', 'ATKT Registration', 'Pending Registration (ATKT)', 'Student Seat No.', 'Exam Fee', 'Exam Center', 'Report Card', 'Register', 'Registration Summary', 'Download/Print Evaluation', 'Exam Card', and 'Download Answer Sheet'. The main content area features an 'UPLOAD SEAT NUMBER (ATKT)' form with the following fields: Institution (N. L. Dalmia Institute of Management Studies & Research), Specialization, Exam Title, Download Status, Program, Semester, Exam Name Field In, File Upload (with a 'Download File' button), and a 'Download Button'. The 'File Upload' field contains the text 'Upload File' and a note 'No file chosen'.

MARK ENTRY

The screenshot shows the 'Mark Entry' interface on the N. L. Dalmia Institute of Management Studies & Research portal. The page title is 'Download Exam Results (MKT) - Index'. The interface includes a sidebar with navigation options such as Home & Settings, Exam Form, Exam Registration, Mark Entry, Reports, Member University Query, Download, MKT, MKT Registration, Pending Registration (MKT), Manual Test Fee, Mark Entry, Exam Details, Report Card, Register, Registration Details, Rescheduling/Ret-Examination, Report Card, Download, and Download (MKT/MS/MT). The main content area features a search bar with 'Download Exam Results (MKT) - Index' and buttons for 'Success' and 'Download'. Below this is a section for 'Download Results (MKT)' with a search bar and a table of filters. The filters include: Institute (N. L. Dalmia Institute of Management Studies & ...), Specialization, Exam Title, Download Status (Download Button), Program, Semester, Exam Name/Field In, and File Upload (Upload File / No file chosen). At the bottom, there is a 'Download Results' button and a footer with the text 'By Name - A-Z / By Roll No. - A-Z / By Date' and 'Copyright © 2022, N. L. Dalmia Institute of Management Studies & Research'.

FREEZE GRADES

The screenshot shows the 'Freeze Grades' interface on the N. L. Dalmia Institute of Management Studies & Research portal. The page title is 'Download Exam Results (MKT) - Index'. The interface is identical to the 'Mark Entry' screenshot, showing the same sidebar, search bar, filters, and download buttons. The 'Download Results' button is highlighted in blue. The footer text is the same as in the 'Mark Entry' screenshot.

REPORT CARD

The screenshot displays the 'REPORT CARD' section of the N. L. Dalmia Institute of Management Studies & Research portal. The interface includes a left-hand navigation menu with options such as 'Home & Settings', 'Exam Portal', 'Exam Registration', 'Exam Entry', 'Results', 'Member University Query', 'Exam Entry', 'MGT', 'MGT Registration', 'Pending Registration (MGT)', 'Manual Exam Fee', 'Exam Entry', 'Exam Details', 'Exam Card', 'Register', 'Registration Summary', 'Accounting/Exam Evaluation', 'Exam Entry', 'Download', and 'Download'. The main content area features a search bar at the top with 'Exam' and 'Exam Card' buttons. Below this, a blue header bar contains the text 'MGT REPORT CARD (MGT)'. The central form contains several dropdown menus: 'Institute' (N. L. Dalmia Institute of Management Studies & ...), 'Specialization', 'Exam Title', 'Program', 'Semester', and 'Exam Name/Field In'. To the right of these dropdowns are two 'Download Button' labels. At the bottom right of the form, there is a 'File Upload' section with a 'Choose File' button and the text 'No file chosen'. The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

REGISTER

The screenshot displays the 'REGISTER' section of the N. L. Dalmia Institute of Management Studies & Research portal. The interface is identical to the 'REPORT CARD' section, featuring the same left-hand navigation menu and main content area. The search bar at the top still contains 'Exam' and 'Exam Card' buttons. The blue header bar now contains the text 'MGT REGISTER (MGT)'. The central form contains the same dropdown menus for 'Institute', 'Specialization', 'Exam Title', 'Program', 'Semester', and 'Exam Name/Field In'. The 'Download Button' labels are still present on the right. The 'File Upload' section at the bottom right remains the same, with a 'Choose File' button and the text 'No file chosen'. The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

REGISTRATION SUMMARY

The screenshot shows the 'Registration Summary' page in the Campus system. The page title is 'N. L. Dalmia Institute of Management Studies & Research'. The left sidebar contains navigation options: Home & Settings, Class Panel, Class Registration, Work Entry, Reports, Member University Query, Class Detail, APT, APT Registration, Pending Registration (APTC), Upload Fee File, Work Entry, Fee Card Details, Report Card, Register, Registration Summary, Rescheduling/Re-evaluation, Report Card, Payment Management, and Home.

The main content area displays the following registration details:

- Institution:** N. L. Dalmia Institute of Management Studies & Research
- Specialization:** [Dropdown menu]
- Exam Title:** [Dropdown menu]
- Download Button:** [Download Button]
- Program:** [Dropdown menu]
- Semester:** [Dropdown menu]
- Exam Held/hold to:** [Dropdown menu]
- File Upload:** [Upload File] / [No file chosen]

At the bottom of the page, there is a footer with the text: '© 2017 Campus. All rights reserved.' and 'N. L. Dalmia Institute of Management Studies & Research'.

Rechecking / Re-evaluation

Set up

The screenshot shows the 'Rechecking / Re-evaluation' setup page in the Campus system. The page title is 'N. L. Dalmia Institute of Management Studies & Research'. The left sidebar contains navigation options: Home & Settings, Class Panel, Class Registration, Work Entry, Reports, Member University Query, Class Detail, APT, APT Registration, Pending Registration (APTC), Upload Fee File, Work Entry, Fee Card Details, Report Card, Register, Registration Summary, Rescheduling/Re-evaluation, Report Card, Payment Management, and Home.

The main content area displays the following setup details:

- Institution:** N. L. Dalmia Institute of Management Studies & Research
- Class:** [Dropdown menu]
- Program:** [Dropdown menu]
- Semester:** [Dropdown menu]
- Academic Year:** 2022-2023

At the bottom of the page, there is a footer with the text: '© 2017 Campus. All rights reserved.' and 'N. L. Dalmia Institute of Management Studies & Research'.

Revaluation Registrations

The screenshot displays the 'Revaluation Registrations' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a blue header with the logo and name of the institute. A left-hand navigation menu includes options like 'Home', 'About Us', 'Admission', 'Academics', and 'Revaluation Registrations'. The main content area contains a form with the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** (Empty)
- Program:** (Empty)
- Semester:** (Empty)
- Academic Year:** 2022-2023

At the bottom of the form, there are two buttons: 'Create Entry' (green) and 'Cancel Entry' (red). The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

Mark Entry

The screenshot displays the 'Mark Entry' page on the N. L. Dalmia Institute of Management Studies & Research portal. The layout is identical to the 'Revaluation Registrations' page, with the same navigation menu and header. The main content area contains a form with the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** (Empty)
- Program:** (Empty)
- Semester:** (Empty)
- Academic Year:** 2022-2023

At the bottom of the form, there are two buttons: 'Create Entry' (green) and 'Cancel Entry' (red). The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

Freeze Grades

The screenshot shows the 'Freeze Grades' form in the N. L. Dalmia Institute of Management Studies & Research portal. The form is titled 'Freeze Grades' and contains the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** [Empty]
- Program:** [Empty]
- Semester:** [Empty]
- Academic Year:** 2022-2023

At the bottom of the form, there are two buttons: 'Freeze Grades' (green) and 'Clear Form' (red). The left sidebar contains navigation options such as Home, Profile, and Reports. The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

Report Cards

Marksheet (Semester Wise)

The screenshot shows the 'Marksheet (Semester Wise)' form in the N. L. Dalmia Institute of Management Studies & Research portal. The form is titled 'Marksheet (Semester Wise)' and contains the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** [Empty]
- Academic Year:** 2022-2023
- Program:** [Empty]
- Semester:** [Empty]
- Result Prior Date:** [Empty]
- QR No.:** [Empty]
- Student Name:** [Empty]
- Roll No.:** [Empty]

At the bottom of the form, there are two buttons: 'Marksheet' (green) and 'Clear Form' (red). The left sidebar contains navigation options such as Home, Profile, and Reports. The footer of the page includes the text '© 2022 N. L. Dalmia Institute of Management Studies & Research'.

Result Display Settings

The screenshot shows the 'Result Display Settings' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page features a sidebar with navigation options and a main content area with a search bar and a form. The form includes the following fields:

- Institute:** N. L. Dalmia Institute of Management Studies & Research
- Class:** [Empty]
- GR No.:** [Empty]
- Academic Year:** 2022-2023
- Semester:** [Empty]
- Student Name:** [Empty]
- Program:** [Empty]
- Result Print Date:** [Empty]

At the bottom of the form, there are two buttons: 'Go Back' (green) and 'Clear Form' (red). The footer of the page contains the text: '© 2022 N. L. Dalmia Institute of Management Studies & Research. All Rights Reserved.'

Upload Result Files

The screenshot shows the 'Upload Result Files' page on the N. L. Dalmia Institute of Management Studies & Research portal. The page layout is identical to the 'Result Display Settings' page, featuring a sidebar, search bar, and form with the same fields and buttons.



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Digi Locker in National Academic Depository

Windows (162) | naid.digilocker.gov.in/digilocker/welcome.html

N.L.DALMA INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH | SACHIN KUMAR MITTAL

Dashboard | Records | Photos | Settings | Templates | DigLocker Accounts | Support

Welcome

[Demo Video](#) | [User Manual](#)

Welcome to National Academic Depository

Easy to Publish Digital Records on DigLocker

Download Templates

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Verification pending. Your request for verification will take 3 working days to process. Meanwhile you may download templates, upload CSV records file and explore various features. Write to us at naid.support@digilocker.gov.in for any queries

100% | 11:24 AM | 11-24-2021

Windows (162) | naid.digilocker.gov.in/digilocker/Pending.html

N.L.DALMA INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH | SACHIN KUMAR MITTAL

Dashboard | Records | Photos | Settings | Templates | DigLocker Accounts | Support

Dashboard

[Upload Records](#) | [Upload Photos](#)

Verification of this account is Pending!

In the meantime, you can explore the portal, select suitable templates and upload student records.

Notifications

- New Details Approval request
- Record uploading failed
- Photos uploading failed

Activity

100% | 11:24 AM | 11-24-2021



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Rubrics for Internal Evaluation



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Rubrics for Project / Research work/ Field work / Live project Evaluation - 20 marks					
Level of Achievement					
		Excellent	Good	Average	Below Average
1	Project Contents- Organisation, Technical understanding, Data collection (10 marks)	Logically sequenced, excellent clarity in contents and appropriate supporting data (9 marks)	Logically sequenced, clarity in contents and supporting data (7-8 marks)	Needs better organisation of information and use of data (4-6 marks)	Poor organisation of information and inadequate use of data (less than 4 marks)
2	Report Writing and Presentation (5 marks)	High quality report writing with excellent presentation of data and information (4 marks)	Good report with presentation of data and information (3 marks)	Needs better structuring and presentation of data and information (1-2 marks)	Poor presentation of data and information (0 mark)
3	Initiative, originality, timeliness (5 marks)	Exceeds project scope expectation, originality in work done, meets timelines (4 marks)	Meets project scope expectations, originality in work (3 marks)	Substantially meets project scope, guidance required (1-2 marks)	Does not meet project scope expectations, poor interest shown in completing the project (0 mark)



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Rubrics for Assignment (20 marks)					
Level of Achievement					
		Excellent	Good	Average	Below Average
1	Technical understanding and Completeness (10 marks)	Assignment more than meets the scope of work, is technical correct exhibiting excellent understanding of the topic given (9 marks)	Assignment meets the scope of work, is technically correct exhibiting understanding of the topic given (7-8 marks)	Assignment meets substantially the scope of work , need more technical clarity exhibiting inadequate understanding of topic. (4-6 marks)	Assignment does not meet most scope of work, is technically poor exhibiting inadequate understanding of topic (less than 4 marks)
2	Organisation and Presentation (5 marks)	Excellent presentation of data and information (4 marks)	Good presentation of data and information (3 marks)	Needs better structuring and presentation of data and information (1-2 marks)	Poor presentation of data and information (0 mark)
3	Initiative and timeliness (5 marks)	Meets timelines, displays enthusiastic participation and initiative (4 marks)	Meets timelines with adequate participation (3 marks)	Delayed submission and limited participation (1-2 marks)	No submission till evaluation (0 mark)



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Rubrics for Presentation (10 marks)					
Level of Achievement					
		Excellent	Good	Average	Below Average
1	Contents of presentation (3 marks)	Excellent clarity in contents, appropriate supporting data, more than meets the requirement of the topic (3 marks)	Clarity in contents and supporting data, meets topic requirement (2 marks)	Needs improvement in information presented and use of data (1 mark)	Inadequate information and use of data. Does not meet requirement of topic (0 mark)
2	Organisation and presentation (3 marks)	Logically sequenced and very interesting presentation (3 marks)	Logically sequenced good presentation (2 marks)	Needs improvement in sequencing the information (1 mark)	Poor presentation of data and information (0 mark)
3	Mechanics - communication skills, confidence, eye contact with audience, poise, voice clarity, team work (4 marks)	Very confident, excellent communication skills, very positive body language and audience engagement (3 marks)	Good communication skills and a positive body language (2 marks)	Mediocre communication skills and body language (1 mark)	Poor communication and body language (0 marks)



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Rubrics for viva -voce (10 marks)					
Level of Achievement					
		Excellent	Good	Average	Below Average
1	Q&A (6 marks)	All questions correctly answered with excellent supporting information indicating very good preparation (5 marks)	Most of the questions correctly answered with adequate supporting information indicating adequate preparation (4 marks)	Many answers were correct but supporting not adequate indicating less than adequate preparation (2-3 marks)	Very few answers were correct. Limited supporting information indicating poor / no preparation (less than 2 marks)
2	Mechanics- communication skills, confidence, eye contact, poise (4 marks)	Clarity in providing answers,Excellent and very positive body language (4 marks)	Clarity in providing answers, positive body language (3 marks)	Inadequate clarity in providing answers, low confidence (1-2 marks)	No clarity in answers given, poor body language (0 mark)