



N. L. Dalmia[®] **Institute of Management Studies and Research**

(A School of Excellence of N. L. Dalmia Educational Society)


14th December 2024

CIRCULAR

All concerned IQAC members are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) is scheduled to be held on 19th December 2024 at 11:30 am in MDC, NLDIMSR Campus.

Proposed Agenda:

1. Approval of Prequalifier of NBA for PGDM Finance Programme
2. Submission of Self-Assessment Report (SAR) for NBA PGDM Finance Programme
3. Preparation of Self-Assessment Report for NBA PGDM Programme
4. Organized two days workshop on AACSB Accreditation
5. Appointment of Standard wise Process owners for AACSB Accreditation
6. Formation of various committees
7. To revisit some of the policies
8. Preparation of Standard Operating Procedures (SOP)
9. Preparation of Departmental Budget


Prof. (Dr.) Satish Ailawadi
Professor Emeritus and Head - IQAC





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Minutes of Internal Quality Assurance Cell (IQAC)

Date: 19th December 2024

Time: 11:30 am

Venue: MDC

Agenda:

10. Approval of Prequalifier of NBA for PGDM Finance Programme
11. Submission of Self-Assessment Report (SAR) for NBA PGDM Finance Programme
12. Preparation of Self-Assessment Report for NBA PGDM Programme
13. Organized two days workshop on AACSB Accreditation
14. Appointment of Standard wise Process owners for AACSB Accreditation
15. Formation of various committees
16. To revisit some of the policies
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List of members who attended the meeting:

Sr. No.	Category	Name of the Member
1	Chairperson	Prof. (Dr.) M.A.Khan Director, NLDIMSR
2	IQAC Head	Dr. Satish Ailawadi Professor Emeritus
3	IQAC Coordinator	Dr. Sachin Mittal
4	Administrative Officers/ Executives	Ms. Kaushal Faldu, Ms. Sujata D'Souza, Ms. Sumedha Naik
5	Members from the Management	Dr. Seema Saini
6	Teachers Representatives	CA. Dr. Pinky Agarwal (Finance Department)
7	Teachers Representatives	Dr. M. R. Koshti (Marketing Department)
8	Teachers Representatives	Dr. Caral D'Cunha (HR Department)
9	Teachers Representatives	Dr. Nazia Ansari (General Management Department)
10	Teachers Representatives	Dr. Sunita Jatav (Business Analytics Department)
11	One/two nominees from local society, Students and Alumni	Mr. Gaurav Jain - Sr. Group Vice President - Motilal Oswal Group
12	Nominees from Employers/ Industrialists/ Stakeholders	Ms. Toral Kotecha - Sr. Manager Partnerships and Alliances - LXME
13	Alumni Members	Mr. Mubasshir Bakir - Associate Director - Crisil Ltd.
14	Alumni Members	Ms. Shweta Singh - Manager - HDFC
15	Student Members	Mr. Mihir Jain (Student)
16	Student Members	Ms. Srushti Pathak (Student)



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The major points discussed during the IQAC Meeting were as follows:

Approval of the Pre-qualifier of NBA for PGDM Finance Programme

The members were informed that the Pre-qualifier for NBA for PGDM Finance Programme is approved.

Submission of Self-Assessment Report (SAR) for NBA PGDM Finance Programme

The members were informed about the submission of the Self-Assessment Report (SAR) for the NBA PGDM Finance Programme and the preparation for Peer Review team visit is in process.

Preparation of Self-Assessment Report for NBA PGDM Programme

The members were informed about the preparation of the Self-Assessment Report (SAR) for the PGDM Programme for Cycle 2.

Organized a two days workshop on AACSB Accreditation

A two-day workshop was organised by the institute to acquaint the employees about the various standards of AACSB accreditation.



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Appointment of Standard-wise Process owners for AACSB Accreditation

Standard-wise process owners were appointed for the AACSB Accreditation, and they are working on the preparation of Initial Self Evaluation Report (iSER). The members were also informed that the tentative date of submission of iSER is July 2025.

Formation of various committees

The following committees were formed as an initiative of the IQAC Department.

Media and Public Relations Committee and Corporate Relations Cell.

To revisit some of the policies

The members revisited the following policies: Admission Policy, Placement Policy, Examination Policy, Library Policy, Faculty Development Policy, Consultancy Policy, Management Development Program Policy, Policy for Recruitment of Academic/ Research Associates & Academic/ Research Assistant, and Research Policy. Minor changes will be made and the same will be presented to the Managing Council for approval.

Preparation of Standard Operating Procedures (SOP)

Standard Operating Procedures (SOP) was prepared for the Examination Department and Media and Public Relations Committee



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Preparation of Departmental Budget

The members were informed about the formation of Activity-Based Budgeting. They were also informed about presenting the same to the Management as per below-dates mentioned.

1. 1st Cut was presented on 10th February 2025
2. 2nd Cut will be presented on 15th March 2025
3. Final PPT was presented on 28th March 2025

Prof. (Dr.) Satish Ailawadi
Professor Emeritus and Head - IQAC

