



N. L. Dalmia[®]
Institute of Management Studies and Research
(A School of Excellence of N. L. Dalmia Educational Society)

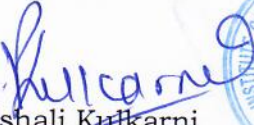
Date: 13/07/2021

CIRCULAR

All the concerned IQAC members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 16th July, 2021 at 02:30 pm in MDP Room, Second Floor, NLDIMSR Campus.

Proposed Agenda:

1. Review of Academic Result and Action plan for improvement
2. To prepare Academic Calendar for the year 2021-22
3. Review of Policies and Procedures
4. Revised Student Manual for Batch 2021-23


Dr. Vaishali Kulkarni
IQAC Coordinator





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Minutes of Internal Quality Assurance Cell (IQAC)

Date: 16th July, 2021

Time: 02:30 pm

Venue: On Zoom Platform

Agenda:

1. Review of Academic Result and Action plan for improvement
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Sr. No.	Category	Name of the Member	Present/ Absent
1	Chairperson	Mr. Vijay Ramchandran Director, NLDIMSR	Present
2	IQAC Coordinator	Dr. Vaishali Kulkarni	Present
3	Administrative Officers/ Executives	Ms. Kaushal Faldu	Present
4	Members from the Management	Dr. Seema Saini	Present
5	Teachers Representatives	Dr. Jyoti Nair	Present
6	Teachers Representatives	Dr. Mangesh Kasbekar	Present
7	Teachers Representatives	Dr. Baisakhi Mitra Mustaphi	Present
8	Teachers Representatives	Dr. Caral D'Cunha	Present
9	Teachers Representatives	Dr. Chandrakant Varma	Present
10	Nominees from Employers/ Industrialists/ Stakeholders	Ms. Toral Kotecha - Sr. Manager Partnerships and Alliances - LXME	Present
11	Nominees from Employers/ Industrialists/ Stakeholders	Ms. Harshita Shah - Manager HR - A - 1 Fence Products Company Pvt. Ltd.	Present



12	Alumni Members	Mr. Gaurav Jain - Sr. Group Vice President - Motilal Ostwal Group	Present
13	Alumni Members	Mr. Aniruddh Kulkarni - Financial Analyst (Large Corporates) - Crisil Ltd.	Absent
14	Alumni Members	Ms. Shweta Singh - Manager - HDFC	Present
15	Student Members	Ms. Piyushi Shah	Absent
16	Student Members	Mr. Shubham Patil	Absent
17	Student Members	Mr. Devansh Malpani	Absent
18	Student Members	Ms. Vinita Bhagwani	Absent

The major points discussed during the IQAC Meeting were as follows:

- Implementation of Trimester system
- To prepare Academic Calendar for the year 2021-22
- To Subscribe to Emerald case studies
- Review of Policies and Procedures
- Revised Student Manual for Batch 2021-23
- Distribution of Laptops to students

Implementation of Trimester system

Program Head informed the members about implementation of Trimester System and shared the Curriculum and Syllabus for Batch 2021-23.

To prepare Academic Calendar for the year

The Academic Calendar for the Academic Year 2021-22 is prepared and is shared with the committee members.

To Subscribe to Emerald case studies

IQAC Coordinator informed the members present about the advantages of subscribing for Emerald Case Studies



Review of Policies and Procedures

IQAC Committee Reviewed the Policies and Procedures for academic and non-academic departments.

Revised Student Manual for Batch 2021-23

Program Head – PGDM, Dr. Jyoti Nair mentioned that the Student Handbook for BATCH 2021-23 is ready and will be circulated to the first-year students during the orientation program. The Students Handbook will comprise of the Rules and Regulations which the students should follow during their tenure.

Distribution of Laptops to students

Laptops to be purchased distributed among the students. It was discussed to identify suitable vendors to purchase the laptops.

Meeting was concluded with permission of chair and by Vote of Thanks.

Minutes Prepared by IQAC Coordinator:

Approved by:

